

## MINUTES

### MEETING OF THE MUNICIPAL CIVIL SERVICE COMMISSION OF THE CITY OF ALBANY HELD JANUARY 6, 2021, VIA VIDEO CONFERENCE IN ACCORDANCE WITH THE HEALTH AND SAFETY GUIDELINES ISSUED BY NYS DUE TO COVID-19.

ATTENDEES: Thomas McNaughton, Commissioner, Chair  
Linda Jackson-Chalmers, Commissioner  
Michael Cassidy, Commissioner  
Amy Lavine, Law Department  
Sandra Coleman, Human Resources Generalist III  
Rebecca Campbell, Human Resources Generalist II

- I. Call to order
  - *Commissioner McNaughton called the meeting to order at 4:39 p.m.*
- II. Approval of minutes
  - *The Commission voted unanimously to accept the minutes from the November 19, 2020 meeting as written.*
- III. Report of appointments to the Competitive, Non-Competitive, Exempt and Labor Class
  - The Civil Service Office reported on the following **Permanent -Competitive Class** appointments:

NAME	TITLE	AGENCY/DEPARTMENT	DATE
Brendan McCann	Case Manager	Youth & Workforce	9/18/2020
Dennis DeCenzo	Senior Custodian	ASD	11/23/2020
Shaleim Caldwell	Senior Custodian	ASD	11/23/2020
Robert Stafford	Senior Custodian	ASD	11/23/2020
Kurt Carman	Engineering Aide III	Water & Water Supply	11/25/2020

- The Civil Service Office reported on the following **Provisional -Competitive Class** appointments:

NAME	TITLE	AGENCY/DEPARTMENT	DATE
Molli Powers	Information Clerk	DGS	11/30/2020

- The Civil Service Office reported on the following **Labor Class** appointments:

NAME	TITLE	AGENCY/DEPARTMENT	DATE
Chenille Bernard	Lunch Aide	ASD	10/16/2020
Sandra Webb-Williams	Lunch Aide	ASD	10/19/2020
Devora Fernandez	Lunch Aide	ASD	10/19/2020

Etoyi Booker	Lunch Aide	ASD	11/20/2020
Margaret Callins	Lunch Aide	ASD	11/20/2020
Daniel Lucas	Lunch Aide	ASD	11/20/2020
Matthew Tatum	Cleaner	ASD	11/20/2020
Shaqueena Putnam	Lunch Aide	ASD	11/30/2020
Kimberly Santiago-Ilert	Lunch Aide	ASD	12/4/2020

- The Civil Service Office reported on the following **Non-Competitive Class** appointments:

NAME	TITLE	AGENCY/DEPARTMENT	DATE
Justin Walley	Laborer III	Water & Water Supply	11/18/2020
Terell Hendricks	Sanitation Equipment Operator	DGS	12/10/2020
Bryan Magee	Laborer II	DGS	12/17/2020
Frank Passonno	Laborer III	DGS	12/17/2020
Michael LeFluer	Equipment Operator II	DGS	12/17/2020
Adam Williams	Sanitation Worker	DGS	12/17/2020
Andre Alexander	Labor Supervisor	DGS	12/21/2020

- The Civil Service Office reported on the following **Competitive Class - Reinstatements**:

NAME	TITLE	AGENCY/DEPARTMENT	DATE
Teresa Thomas	Clerk Typist	ASD	12/14/2020
Asuer Bowen	Custodian	ASD	12/28/2020

*The Commission moved to Executive Session at 4:44 PM, unanimously voted to use initials on the agenda for Civil Service Non-Selects and Disqualifications.  
The Commission left Executive Session at 4:52 PM*

IV. Telecommunications Specialist Non-Selections – *The Commission voted unanimously to accept the non-selections for the following candidates and under the listed reason for disqualification.*

- 50(4)(d) – Found Guilty of a Crime

<b>INITIALS</b>
KP

- 50(4)(e) – Previously Dismissed from Permanent Position in Public Service Due to Misconduct

<b>INITIALS</b>
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AA
RH

- 50(4)(g) – Practiced or Attempted to Practice Fraud on Application or Exam

<b>INITIALS</b>
AV

- City of Albany Local Civil Service Rule IX (1): Disqualification – Lacking Good Moral Character

<b>INITIALS</b>
FR
SR

- Not Recommended for Hire – Psychological
  - Telecommunications Specialist – 1 candidate

V. Police Officer Non-Selections - *The Commission voted unanimously to accept the non-selections for the following candidates and under the listed reason for disqualification.*

- City of Albany Local Civil Service Rule IX (1): Disqualification – Lacking Good Moral Character

<b>INITIALS</b>
MC
TW
MR

- City of Albany Local Civil Service Rule IX (2): Disqualification – Record of Disrespect for the requirement and processes of the law...

<b>INITIALS</b>
MW

- City of Albany Local Civil Service Rule IX (3): Disqualification – Refused to Permit the Commission to Investigate Matters Necessary for Verification of Qualification...

<b>INITIALS</b>
DR

- 50(4)(d) – Found Guilty of a Crime

<b>INITIALS</b>
ND

- 50(4)(h) – Previous Dismissed from Private Employment due to Habitually Poor Performance

<b>INITIALS</b>
CT

- Not Recommended for Hire – Psychological

- i. Police Officer – 5 candidates

VI. Firefighter Non-Selections - *The Commission voted unanimously to accept the non-selections for the following candidates and under the listed reason for disqualification.*

- No Show for CPAT

NAME	NAME
Adedeji Adebayo	Dave Aumand
Alexander Brace	Patrick Daniels
Peter Eillis	James Futia
Karl Gill	Ryan Graham
Peter McKenna	Jeremy Putorti
Adam Williams	

- Failed CPAT

NAME	NAME
Meaghan Allen	William Austin
Frank Belli	Thomas Dillon
Corey Gittens	Bryan McCauley

- Temporary Withdrawal

<b>NAME</b>
John McGuinness

- No EMT Certification

NAME	NAME
Matthew Wing	Sean Wolfe
Brian Nicholson	

VII. Adoption of Job Specifications - *The Commission voted unanimously to adopt the job specifications for the title listed below.*

- Director of Payroll & Procurement

VIII. Amendment of Job Specifications - *The Commission voted unanimously to amend the job specifications for the title listed below.*

- Purchasing Agent

IX. Old Business

X. New Business

- CR Exam List Establishment Extension - *The Commission voted unanimously to extend candidates list eligibility from 1 year to 2 years.*
- 2020 Postponed Exams (applications) – *The Commission requested additional information and will make a decision at the next meeting*

XI. Adjournment

- *The Commission adjourned at 5:27 p.m.*

Next regular meeting: Wednesday, January 27, 2021

*Rebecca Campbell*  
Human Resources Generalist II