

Recreation Ranger

City of Albany Department of Recreation

Location: Lincoln Park Pool, Mater Christi Pool, and Arbor Hill Community Center Pool

Salary: \$15.52/hour **Type:** Seasonal

Examples of Duties and Responsibilities:

The Recreation Ranger is responsible for executing the seasonal Recreation Security and Maintenance program including:

- Patrols assigned areas on foot.
- Maintains good public relations and service to facility visitors.
- Provides information to patrons, answers questions, gives directions, and provides assistance.
- Exercises tactical communication skills to assist in handling violators and general public.
- Enforces facility rules, regulations and by-laws, and Federal laws and State laws.
- Confronts and processes violators.
- Responds to reports of criminal activity, and reacts appropriately, consistent with Department policy, to maintain security and public safety.
- Completes reports to accurately and completely reflect incidents including witnesses, suspects, statements, evidence and other documentation.
- Maintains security of facilities.
- Conducts security checks, alarm checks, secures gates and doors, and identifies situations and appropriately responds in accordance with generally accepted Department policy enforcement practice.
- Opens and closes facility.
- Works assigned schedule, exhibits regular and punctual attendance.
- The employee is required to sustain an effective, working relationship with a variety of people (i.e. co-workers, peers and supervisors) and contribute to a positive work environment.
- Maintenance of general facility appearance through park clean-up: Litter patrol, garbage removal, bathroom cleaning, cleaning off courts and concrete surfaces, check and clean shelter areas, general park maintenance and grounds keeping,

Work Schedule:

- 20 – 40 Hours/Week
- 11:30 AM – 7:30 PM
- Sunday – Thursday or Tuesday - Saturday

Qualifications:

1. Requires ability to identify and prevent hazards.
2. Maintain safe environments
3. Communicate courteously and cooperatively with other staff and the general public
4. Handle difficult and irate citizens
5. Work in an individual situation with minimum supervision.
6. Must have High School diploma or GED Certificate.
7. Must be 18 years of age
8. Ability to adapt to the daily challenges associated with a busy work environment.
9. Ability to work in a variety of weather conditions.
10. Strong problem solving, conflict management, and organizational skills.

