

## HOW TO LICENSE YOUR DOG

Apply for a dog license at Albany City Clerk's Office, Room 202 – City Hall, Albany, NY 12207 (Albany Residents Only).

For guide dogs, war dogs, hearing dogs, police work dogs, or service dogs. Satisfactory proof is required, such as a training certificate, etc. for licenses.

### ***IN ADDITION TO THE APPLICATION, THE OWNER WILL NEED:***

If the dog is spayed or neutered – a certificate from a licensed veterinarian showing that the dog has been spayed or neutered, unless this proof is already on file with the clerk.

All dogs three months or older must have proof of a rabies vaccination signed by a licensed veterinarian or a certificate stating why the life of the dog would be endangered by the vaccine.

*After the application and appropriate certificates are filed and the license fee has been paid, the license will be validated for **one year**. Each dog is assigned a permanent official identification (ID) number and issued a metal ID tag, which is to be attached to the dog's collar. **NO REFUNDS** will be made after a license has been validated.*

### ***LICENSE FEES***

The Statutory license fees are:

- ***Spayed or neutered dogs:*** \$2.50 plus \$10.00 local fee for a total of \$12.50.
- ***Unspayed or unneutered dogs:*** \$10.50 plus \$10.00 local fee for a total of \$20.50
- ***Guide, War, Hearing, Police Work, or Service dogs:*** NO FEE

The City of Albany does not charge a \$10.00 local licensing fee if you are a senior citizen over the age of 65.

The New York State Department of Agriculture and Markets will mail license renewal forms directly to the dog owner.

### ***WHAT DOGS MUST BE LICENSED***

Every dog owned or harbored in New York State for longer than 30 days must be licensed. The following are the only license exemptions:

- Dogs less than four months of age and not running at large (off the owner's premises).
- If a non-resident brings a dog into New York State for less than 30 days and the dog is licensed according to the resident state's licensing laws.
- Dogs confined to the premises of any public or private hospital, research institution, or a Class A Dealer with a certificate of exemption from the Commissioner of New York State Agriculture and Markets.