



## **City of Albany**

### **Board of Estimate & Apportionment**

**Friday, January 23rd, 2026**

**1:30 P.M.**

#### **Regular Meeting**

Sam Fein  
Chief City Auditor

Darius Shahinfar  
City Treasurer

Joel Stetson  
Chief Financial Manager

Kelly Kimbrough  
Common Council President

*The next regular meeting of the Board of Estimate & Apportionment will be on Tuesday, February 3rd, 2026*



Offered the following:

**Budget Transfers**

**2025**

Department	Transfer From Account	Transfer From Amount	Transfer To Account	Transfer To Amount	Explanation
Budget Dept.	Software Maintenance (Central Data Processing) A.1680.7492	\$ 66,000.00	Contracted Services (Elections) A.1450.7440	\$ 66,000.00	To cover City's share of County election expenses.
Budget Dept.	Retirement (Police Department ) A.3120.7802	\$ 446,000.00	NYS Employee Ret.System (Undist. Employee Benefits) A.9000.7810	\$ 295,000.00	To cover CFY 2025 portion of SFY 2026 pension
	Contracted Services (Housing & Community Dev.) A.6410.7440	\$ 60,000.00	Interest (Other Debt) A.9789.7701	\$ 151,000.00	
	Contracted Services (Youth & Workforce) GD.6290.7440	\$ 10,000.00	NYS Employee Ret. System (Housing & Community Dev.) A.6410.7810	\$ 60,000.00	
			NYS Employee Ret. System (Youth & Workforce) GD.6290.7810	\$ 10,000.00	
	<b>Total</b>	<b>\$ 516,000.00</b>	<b>Total</b>	<b>\$ 516,000.00</b>	
Water Dept.	Salaries (Sewer Maintenance) BW.8120.7000	\$ 42,350.00	Fuel Oil (Purification) BW.8330.7411	\$ 14,350.00	To cover the cost of outstanding invoices.
	Salaries (Transmission & Dist.) BW.8340.7000	\$ 50,000.00	Contracted Services (Water Administration) BW.8310.7440	\$ 4,000.00	
			Motor Vehicle Expense (Transmission & Dist.) BW.8340.7429	\$ 13,000.00	
			Fees & Services (Special Items) BW.1900.7450	\$ 11,000.00	
			Contracted Services (Special Items) BW.1900.7440	\$ 50,000.00	
	<b>Total</b>	<b>\$ 92,350.00</b>	<b>Total</b>	<b>\$ 92,350.00</b>	



Water Dept.	Salaries (Purification) BW.8330.7000	\$ 50,000.00	Contracted Services (Pumping Stations) BW.8130.7440	\$ 50,000.00	To cover the cost of outstanding invoices
Water Dept.	Salaries (Sewer Maintenance) BW.8120.7000	\$ 180,177.75	Unallocated Insurance (Special Items) BW.1900.7431	\$ 8,138.00	To bring the accounts of the negative.
			Temporary Help (Sewer Maintenance) BW.8120.7170	\$ 6,301.50	
			Overtime (Sewer Maintenance) BW.8120.7199	\$ 3,746.62	
			Training/Conferences (Sewer Maintenance) BW.8120.7463	\$ 2,362.42	
			Overtime (Pumping Stations) BW.8130.7199	\$ 7,211.01	
			Overtime (Water Administration) BW.8310.7199	\$ 12,003.66	
			Clothing Allowance/Stipends (Water Administration) BW.8310.7193	\$ 1,000.00	
			Social Security (Water Administration) BW.8310.7801	\$ 6,354.95	
			Hospital & Medical Ins. (Water Administration) BW.8310.7804	\$ 19,309.17	
			Fiscal Agent Fees (Board & Authority) BW.8310.5400.7449	\$ 3,000.00	
			Fees & Services (Board & Authority) BW.8310.5400.7450	\$ 51,058.81	
			Temporary Help (Source of Supply, Power) BW.8320.7170	\$ 8,205.20	
			Social Security (Purification) BW.8330.7801	\$ 352.89	
			Social Security (Source of Supply, Power) BW.8320.7801	\$ 705.01	



	Hospital & Medical Ins. (Source of Supply, Power) BW.8320.7804	\$ 10,397.27
	Temporary Help (Purification) BW.8330.7170	\$ 10,188.59
	Overtime (Purification) BW.8330.7199	\$ 20,158.96
	Utilities (Purification) BW.8330.7420	\$ 9,683.69
<b>Total</b>	<b>\$ 180,177.75</b>	<b>\$ 180,177.75</b>

**Water Dept.** Salaries (Transmission & Dist.) BW.8340.7000 \$ 215,028.07 To bring the accounts out of the negative.

	Temporary Help (Transmission & Dist.) BW.8340.7170	\$ 1,367.28
	Overtime (Transmission & Dist.) BW.8340.7199	\$ 133,758.12
	Gasoline (Transmission & Dist.) BW.8340.7413	\$ 35,814.64
	Utilities (Pumping Stations) BW.8130.7420	\$ 17,897.58
	Contracted Services (Sewer Maintenance) BW.8189.7440	\$ 172.58
<b>Total</b>	<b>\$ 215,028.07</b>	<b>\$ 575,383.57</b>

## 2025

### Increase Appropriation

Department	Increase Revenue	Increase Amount	Increase Expense	Increase Amount	Explanation
<b>Water Dept.</b>	Water Charges (Revenues) BW.1000.2140	\$ 700,000.00	Contracted Services (Transmission & Dist.) BW.8340.7440	\$ 600,000.00	To recognize the revenue from water and sewer bills to cover outstanding W.J.Keller emergency repairs invoices.
			Contracted Services (Sewer Maintenance) BW.8120.7440	\$ 100,000.00	
		<b>\$ 700,000.00</b>	<b>Total</b>	<b>\$ 700,000.00</b>	



**Budget Transfers**

**2026**

Department	Transfer From Account	Transfer From Amount	Transfer To Account	Transfer To Amount	Explanation
Audit	Professional Services 11310000-742000	\$ 75,000.00	Salaries 11310000-700000	\$ 56,000.00	To accommodate the Common Council's Audit Office position amendment in the 2026 Budget.
			Social Security and Medicare 11310000-781010	\$ 4,000.00	
			Employee Health Insurance 11310000-782010	\$ 15,000.00	
	<b>Total</b>	<b>\$ 75,000.00</b>	<b>Total</b>	<b>\$ 75,000.00</b>	

Water	Supplies & Materials (Sewer Maintenance) 28081810-741000	\$ 150,000.00	Contracted Services (Facilities) TBD	\$ 269,000.00	To add funds to accounts and cover future invoices.
	Contracted Services (Transmission & Distribution) 28085000-744000	\$ 420,000.00	Equipment (Facilities) TBD	\$ 50,000.00	
			Supplies & Materials (Facilities) TBD	\$ 100,000.00	
			Miscellaneous (Facilities) TBD	\$ 1,000.00	
			Contracted Services (Beaver Creek) 28081811-744000	\$ 50,000.00	
			Supplies & Materials (Beaver Creek) 28081811-741000	\$ 50,000.00	
			Utilities (Beaver Creek) 28081811-741020	\$ 20,000.00	
			Other Equipment (Beaver Creek) 28081811-725000	\$ 30,000.00	
	<b>Total</b>	<b>\$ 570,000.00</b>	<b>Total</b>	<b>\$ 570,000.00</b>	

**Increase Appropriation**

**2026**

Department	Increase Revenue	Increase Amount	Increase Expense	Increase Amount	Explanation
Engineering	NYSERDA 35050000-308911	\$ 347,700.00	Capital Outlay (Solar Array Project) 35050000-729900	\$ 450,000.00	To recognize NYSDERDA (New York State Energy Research and Development Authority) funds to cover the Engineering Department's Solar Array Project.
	IRA Tax Credits 35050000-458911	\$ 102,800.00			
	<b>Total</b>	<b>\$ 450,500.00</b>	<b>Total</b>	<b>\$ 450,000.00</b>	



Recreation	County Aid	Capital Outlay (Elizabeth St. Gazebo)		\$ 13,000.00	\$ 13,000.00	To recognize Albany County's Parks and Playground Grant to cover the construction of the Elizabeth St. Pavillon.
	37010000-270610	37010000-729900				



CITY OF ALBANY  
BUDGET TRANSFER REQUEST FORM (Revised 6/2018)

Department: Budget  
Contact Person: Gideon Grande  
Budget Year for this Transfer: 2025  
Date Submitted: 1/8/2026



**TRANSFER FROM:**

Account Name: IT > Software Maintenance  
Account Number: A.1680.7492  
Amount to Transfer: \$66,000.00  
Current Account Balance: \$194,650.00

**TRANSFER TO:**

Account Name: Elections > Contracted Services  
Account Number: A.1450.7440  
Amount to Receive in Transfer: \$66,000.00  
Current Account Balance: \$265,000.00

**TRANSFER FROM:**

Account Name:  
Account Number:  
Amount to Transfer:  
Current Account Balance:

**TRANSFER TO:**

Account Name:  
Account Number:  
Amount to Receive in Transfer:  
Current Account Balance:

**TRANSFER FROM:**

Account Name:  
Account Number:  
Amount to Transfer:  
Current Account Balance:

**TRANSFER TO:**

Account Name:  
Account Number:  
Amount to Receive in Transfer:  
Current Account Balance:

**TRANSFER FROM:**

Account Name:  
Account Number:  
Amount to Transfer:  
Current Account Balance:

**TRANSFER TO:**

Account Name:  
Account Number:  
Amount to Receive in Transfer:  
Current Account Balance:

TOTAL TRANSFER AMOUNT

\$66,000.00

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\$66,000.00

Reason for Transfer:

Transfer to cover City share of County election expenses

Back-up information included?  
Is this a Salary Change Request?

☐  
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*If this is a salary change, fill out the below information:*

**SALARY CHANGE INFORMATION**

Title of Employee Receiving Salary Change:

Reason for Salary Change:

Department Head e-Signature:

Gideon Grande

Budget Office e-Signature:

*Joel [Signature]*

Date:

1/8/2026

Please return this form to: [budgettransfers@albanyny.gov](mailto:budgettransfers@albanyny.gov)



CITY OF ALBANY  
BUDGET TRANSFER REQUEST FORM (Revised 6/2018)

Department: Budget ✓  
Contact Person: Joel Stetson ✓  
Budget Year for this Transfer: 2025 ✓  
Date Submitted: 1/20/2026 ✓



**TRANSFER FROM:**

Account Name: Police > PFRS Pension ✓  
Account Number: A.3120.7802 ✓  
Amount to Transfer: \$446,000.00 ✓  
Current Account Balance: \$7,428,201.00 ✓

**TRANSFER TO:**

Account Name: Undist. Emp. Benefits > ERS Pension ✓  
Account Number: A.9000.7810 ✓  
Amount to Receive in Transfer: \$295,000.00 ✓  
Current Account Balance: \$3,086,622.74 ✓

**TRANSFER FROM:**

Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

**TRANSFER TO:**

Account Name: Other Debt > Amortization Interest ✓  
Account Number: A.9789.7701 ✓  
Amount to Receive in Transfer: \$151,000.00 ✓  
Current Account Balance: \$350,000.00 ✓

**TRANSFER FROM:**

Account Name: Comm. Dev. > Contract Svcs ✓  
Account Number: A.6410.7440 ✓  
Amount to Transfer: \$60,000.00 ✓  
Current Account Balance: \$900,000.00 ✓

**TRANSFER TO:**

Account Name: Comm. Dev. > ERS Pension ✓  
Account Number: A.6410.7810 ✓  
Amount to Receive in Transfer: \$60,000.00 ✓  
Current Account Balance: \$108,875.00 ✓

**TRANSFER FROM:**

Account Name: Yth & Wrkforce > Contract Svcs ✓  
Account Number: GD.6290.7440 ✓  
Amount to Transfer: \$10,000.00 ✓  
Current Account Balance: ~~\$52,993.15~~ **52,990.53**

**TRANSFER TO:**

Account Name: Yth & Wrkforce > ERS Pension ✓  
Account Number: GD.6290.7810 ✓  
Amount to Receive in Transfer: \$10,000.00 ✓  
Current Account Balance: \$213,129.00 ✓

TOTAL TRANSFER AMOUNT

\$516,000.00 ✓

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\$516,000.00 ✓

Reason for Transfer:

Transfer to cover CFY 2025 portion of SFY 2026 pension contribution

Back-up information included?  
Is this a Salary Change Request?

☐☐

*If this is a salary change, fill out the below information:*

**SALARY CHANGE INFORMATION**

Title of Employee Receiving Salary Change:

Reason for Salary Change:

Department Head e-Signature:

Gideon Grande

Budget Office e-Signature:

*Joel Stetson*

Date: 1/20/2026

Please return this form to: [budgettransfers@albanyny.gov](mailto:budgettransfers@albanyny.gov)



CITY OF ALBANY  
BUDGET TRANSFER REQUEST FORM (Revised 6/2018)

Department: Water  
Contact Person: Chris Powers  
Budget Year for this Transfer: 2025  
Date Submitted: 1/20/2026



TRANSFER FROM:

Account Name: Sewer - Salaries  
Account Number: BW.8120.7000  
Amount to Transfer: \$42,350.00  
Current Account Balance: \$235,577.30

TRANSFER TO:

Account Name: Purification - Fuel  
Account Number: BW.8330.7411  
Amount to Receive in Transfer: \$14,350.00  
Current Account Balance: \$7,700.00

TRANSFER FROM:

Account Name: T&D - Salaries  
Account Number: BW.8340.7000  
Amount to Transfer: \$50,000  
Current Account Balance: \$303,015.88

TRANSFER TO:

Account Name: Administration - Contracted Serv.  
Account Number: BW.8310.7440  
Amount to Receive in Transfer: \$4,000.00  
Current Account Balance: \$160,861,000.74

TRANSFER FROM:

Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:

Account Name: T&D - Motor Vehicle Expense  
Account Number: BW.8340.7429  
Amount to Receive in Transfer: \$13,000.00  
Current Account Balance: \$20,702.08

TRANSFER FROM:

Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:

Account Name: Special Items - Fees & services  
Account Number: BW.1000.7450  
Amount to Receive in Transfer: \$11,000.00  
Current Account Balance: \$9,017.00

TRANSFER FROM:

Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:

Account Name: Special Items - Contracted Serv.  
Account Number: BW.1000.7440  
Amount to Receive in Transfer: \$50,000.00  
Current Account Balance: \$6,687.30

TRANSFER FROM:

Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:

Account Name:   
Account Number:   
Amount to Receive in Transfer:   
Current Account Balance:

TRANSFER FROM:

Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:

Account Name:   
Account Number:   
Amount to Receive in Transfer:   
Current Account Balance:

TRANSFER FROM:

Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:

Account Name:   
Account Number:   
Amount to Receive in Transfer:   
Current Account Balance:

TRANSFER FROM:

Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:

Account Name:   
Account Number:   
Amount to Receive in Transfer:   
Current Account Balance:

TOTAL TRANSFER AMOUNT \$92,350.00

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\$92,350.00

Reason for Transfer: TRANSFER NEEDED TO COVER THE COST OF FUTURE INVOICES

Back-up information included?  
Is this a Salary Change Request?

☐  
☐

If this is a salary change, fill out the below information:

SALARY CHANGE INFORMATION

Title of Employee Receiving Salary Change:

Reason for Salary Change:

Department Head e-Signature:

Budget Office e-Signature: Joel San

Date: 1/20/26

Please return this form to: [budgettransfers@albanyny.gov](mailto:budgettransfers@albanyny.gov)



CITY OF ALBANY  
BUDGET TRANSFER REQUEST FORM (Revised 6/2018)

Department: Water  
Contact Person: Chris Powers  
Budget Year for this Transfer: 2025  
Date Submitted: 1/20/2020



**TRANSFER FROM:**  
Account Name: Purification - Salaries  
Account Number: BW.8330.7000  
Amount to Transfer: \$50,000.00  
Current Account Balance: \$85,493.81

**TRANSFER TO:**  
Account Name: Pump Stations - Contracted Serv.  
Account Number: BW.8130.7440  
Amount to Receive in Transfer: \$50,000.00  
Current Account Balance: \$0,571.48

**TRANSFER FROM:**  
Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Amount to Transfer: \_\_\_\_\_  
Current Account Balance: \_\_\_\_\_

**TRANSFER TO:**  
Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Amount to Receive in Transfer: \_\_\_\_\_  
Current Account Balance: \_\_\_\_\_

**TRANSFER FROM:**  
Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Amount to Transfer: \_\_\_\_\_  
Current Account Balance: \_\_\_\_\_

**TRANSFER TO:**  
Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Amount to Receive in Transfer: \_\_\_\_\_  
Current Account Balance: \_\_\_\_\_

**TRANSFER FROM:**  
Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Amount to Transfer: \_\_\_\_\_  
Current Account Balance: \_\_\_\_\_

**TRANSFER TO:**  
Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Amount to Receive in Transfer: \_\_\_\_\_  
Current Account Balance: \_\_\_\_\_

**TRANSFER FROM:**  
Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Amount to Transfer: \_\_\_\_\_  
Current Account Balance: \_\_\_\_\_

**TRANSFER TO:**  
Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Amount to Receive in Transfer: \_\_\_\_\_  
Current Account Balance: \_\_\_\_\_

**TRANSFER FROM:**  
Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Amount to Transfer: \_\_\_\_\_  
Current Account Balance: \_\_\_\_\_

**TRANSFER TO:**  
Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Amount to Receive in Transfer: \_\_\_\_\_  
Current Account Balance: \_\_\_\_\_

**TRANSFER FROM:**  
Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Amount to Transfer: \_\_\_\_\_  
Current Account Balance: \_\_\_\_\_

**TRANSFER TO:**  
Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Amount to Receive in Transfer: \_\_\_\_\_  
Current Account Balance: \_\_\_\_\_

**TRANSFER FROM:**  
Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Amount to Transfer: \_\_\_\_\_  
Current Account Balance: \_\_\_\_\_

**TRANSFER TO:**  
Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Amount to Receive in Transfer: \_\_\_\_\_  
Current Account Balance: \_\_\_\_\_

**TRANSFER FROM:**  
Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Amount to Transfer: \_\_\_\_\_  
Current Account Balance: \_\_\_\_\_

**TRANSFER TO:**  
Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Amount to Receive in Transfer: \_\_\_\_\_  
Current Account Balance: \_\_\_\_\_

TOTAL TRANSFER AMOUNT \$50,000.00 = \$50,000.00

Reason for Transfer:  
Back-up Information Included?  
Is this a Salary Change Request?

TRANSFER NEEDED TO COVER THE COST OF FUTURE INVOICES

If this is a salary change, fill out the below information:

**SALARY CHANGE INFORMATION**

Title of Employee Receiving Salary Change: \_\_\_\_\_

Reason for Salary Change: \_\_\_\_\_

Department Head e-Signature: \_\_\_\_\_

Chris Powers 1/20/26

Budget Office e-Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please return this form to: [budgettransfers@albanyny.gov](mailto:budgettransfers@albanyny.gov)



CITY OF ALBANY  
BUDGET TRANSFER REQUEST FORM (Revised 6/2018)

Department: Water  
Contact Person: Chris Powers  
Budget Year for this Transfer: 2025  
Date Submitted: 1/20/2026



A

TRANSFER FROM:  
Account Name: Sewer - Salaries  
Account Number: BW.8120.7000  
Amount to Transfer: \$80,427.33  
Current Account Balance: \$235,577.30

TRANSFER TO:  
Account Name: Special Items - Unallocated Insur.  
Account Number: BW.1900.7431  
Amount to Receive in Transfer: \$8,138  
Current Account Balance: -\$8,138.00

TRANSFER FROM:  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:  
Account Name: Sewer - Temporary Help  
Account Number: BW.8120.7170  
Amount to Receive in Transfer: \$6,301.50  
Current Account Balance: -\$6,301.50

TRANSFER FROM:  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:  
Account Name: Sewer - Overtime  
Account Number: BW.8120.7199  
Amount to Receive in Transfer: \$3,746.62  
Current Account Balance: -\$3,746.62

TRANSFER FROM:  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:  
Account Name: Sewer - Training/Conference  
Account Number: BW.8120.7463  
Amount to Receive in Transfer: \$2,362.42  
Current Account Balance: -\$2,362.42

TRANSFER FROM:  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:  
Account Name: Pump Stations - Overtime  
Account Number: BW.8130.7199  
Amount to Receive in Transfer: \$7,211.01  
Current Account Balance: -\$7,211.01

TRANSFER FROM:  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:  
Account Name: Administration - Overtime  
Account Number: BW.8310.7199  
Amount to Receive in Transfer: \$12,003.66  
Current Account Balance: -\$12,003.66

TRANSFER FROM:  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:  
Account Name: Administration - Clothing  
Account Number: BW.8310.7193  
Amount to Receive in Transfer: \$1,000  
Current Account Balance: -\$1,000.00

TRANSFER FROM:  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:  
Account Name: Administration - Social Security  
Account Number: BW.8310.7801  
Amount to Receive in Transfer: \$6,354.95  
Current Account Balance: -\$6,354.95

TRANSFER FROM:  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:  
Account Name: Administration - Hospital & Medic.  
Account Number: BW.8310.7804  
Amount to Receive in Transfer: \$19,309.17  
Current Account Balance: -\$19,309.17

TOTAL TRANSFER AMOUNT \$80,427.33

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\$80,427.33

Reason for Transfer: TRANSFER NEEDED TO COVER THE COST OF FUTURE INVOICES

Back-up Information Included?  
Is this a Salary Change Request?

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If this is a salary change, fill out the below information:

SALARY CHANGE INFORMATION

Title of Employee Receiving Salary Change:

Reason for Salary Change:

Department Head e-Signature:

Budget Office e-Signature:

Date:

Please return this form to: [budgettransfers@albanyny.gov](mailto:budgettransfers@albanyny.gov)



CITY OF ALBANY  
BUDGET TRANSFER REQUEST FORM (Revised 6/2018)

Department: Water  
Contact Person: Chris Powers  
Budget Year for this Transfer: 2025  
Date Submitted: 1/20/2026

 **B**

**TRANSFER FROM:**  
Account Name: Sewer - Salaries  
Account Number: BW.8120.7000  
Amount to Transfer: \$113,750.42  
Current Account Balance: \$235,577.30

**TRANSFER TO:**  
Account Name: Admin - Board Fiscal Agent fees  
Account Number: BW.8310.5400.7449  
Amount to Receive in Transfer: \$3,000  
Current Account Balance: -\$3,000.00

**TRANSFER FROM:**  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

**TRANSFER TO:**  
Account Name: Admin - Board Fees & Services  
Account Number: BW.8310.5400.7450  
Amount to Receive in Transfer: \$51,058.81  
Current Account Balance: -\$51,058.81

**TRANSFER FROM:**  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

**TRANSFER TO:**  
Account Name: Alcove - Temporary Help  
Account Number: BW.8320.7170  
Amount to Receive in Transfer: \$8,205.20  
Current Account Balance: -\$8,205.20

**TRANSFER FROM:**  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

**TRANSFER TO:**  
Account Name: Purification - Social Security  
Account Number: BW.8330.7801  
Amount to Receive in Transfer: \$352.89  
Current Account Balance: -\$352.89

**TRANSFER FROM:**  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

**TRANSFER TO:**  
Account Name: Alcove - Social Security  
Account Number: BW.8320.7801  
Amount to Receive in Transfer: \$705.01  
Current Account Balance: -\$705.01

**TRANSFER FROM:**  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

**TRANSFER TO:**  
Account Name: Alcove - Hospital & Medical  
Account Number: BW.8320.7804  
Amount to Receive in Transfer: \$10,397.27  
Current Account Balance: -\$10,397.27

**TRANSFER FROM:**  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

**TRANSFER TO:**  
Account Name: Purification - Temporary Help  
Account Number: BW.8330.7170  
Amount to Receive in Transfer: \$10,188.59  
Current Account Balance: -\$10,188.59

**TRANSFER FROM:**  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

**TRANSFER TO:**  
Account Name: Purification - Overtime  
Account Number: BW.8330.7199  
Amount to Receive in Transfer: \$20,158.98  
Current Account Balance: -\$20,158.98

**TRANSFER FROM:**  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

**TRANSFER TO:**  
Account Name: Purification - Utilities  
Account Number: BW.8330.7420  
Amount to Receive in Transfer: \$9,683.69  
Current Account Balance: -\$9,683.69

TOTAL TRANSFER AMOUNT \$113,750.42 = \$113,750.42

Reason for Transfer:  
Back-up Information Included?  
Is this a Salary Change Request?


TRANSFER NEEDED TO COVER THE COST OF FUTURE INVOICES

If this is a salary change, fill out the below information:

**SALARY CHANGE INFORMATION**

Title of Employee Receiving Salary Change:

Reason for Salary Change:

Department Head e-Signature: 

Budget Office e-Signature: 

Date: 1/20/26

Please return this form to: [budgettransfers@albanyny.gov](mailto:budgettransfers@albanyny.gov)



CITY OF ALBANY  
BUDGET TRANSFER REQUEST FORM (Revised 6/2018)

Department: Water  
Contact Person: Chris Powers  
Budget Year for this Transfer: 2025  
Date Submitted: 1/20/2026



TRANSFER FROM:  
Account Name: T&D - Salaries  
Account Number: BW.8340.7000  
Amount to Transfer: \$215,028.07  
Current Account Balance: \$303,015.88

TRANSFER TO:  
Account Name: Purification- Hosp. & Medical Ins  
Account Number: BW.8330.7804  
Amount to Receive in Transfer: \$26,017.87  
Current Account Balance: -\$26,017.87

TRANSFER FROM:  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:  
Account Name: T&D - Temporary Help  
Account Number: BW.8340.7170  
Amount to Receive in Transfer: \$1,367.28  
Current Account Balance: -\$1,367.28

TRANSFER FROM:  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:  
Account Name: T&D - Overtime  
Account Number: BW.8340.7199  
Amount to Receive in Transfer: \$133,758.12  
Current Account Balance: -\$133,758.12

TRANSFER FROM:  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:  
Account Name: T&D - Gasoline  
Account Number: BW.8340.7413  
Amount to Receive in Transfer: \$35,814.84  
Current Account Balance: -\$35,814.84

TRANSFER FROM:  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:  
Account Name: Pump Stations - Utilities  
Account Number: BW.8130.7420  
Amount to Receive in Transfer: \$17,897.58  
Current Account Balance: -\$17,897.58

TRANSFER FROM:  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:  
Account Name: Sewer Costs - Contracted Serv.  
Account Number: BW.8189.7440  
Amount to Receive in Transfer: \$172.58  
Current Account Balance: -\$172.58

TRANSFER FROM:  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:  
Account Name:   
Account Number:   
Amount to Receive in Transfer:   
Current Account Balance:

TRANSFER FROM:  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:  
Account Name:   
Account Number:   
Amount to Receive in Transfer:   
Current Account Balance:

TRANSFER FROM:  
Account Name:   
Account Number:   
Amount to Transfer:   
Current Account Balance:

TRANSFER TO:  
Account Name:   
Account Number:   
Amount to Receive in Transfer:   
Current Account Balance:

TOTAL TRANSFER AMOUNT \$215,028.07 = \$215,028.07

Reason for Transfer: TRANSFER NEEDED TO COVER THE COST OF FUTURE INVOICES

Back-up Information Included?  
Is this a Salary Change Request?

If this is a salary change, fill out the below information:

SALARY CHANGE INFORMATION

Title of Employee Receiving Salary Change:

Reason for Salary Change:

Department Head e-Signature:

Budget Office e-Signature:

Date:

Please return this form to: [budgettransfers@albanyny.gov](mailto:budgettransfers@albanyny.gov)











**CITY OF ALBANY**  
**BUDGET TRANSFER REQUEST FORM (Revised 6/2018)**

Department: Water  
 Contact Person: Chris Powers  
 Budget Year for this Transfer: 2026  
 Date Submitted: 1/20/2026

**TRANSFER FROM:**  
 Account Name: Sewer- Supplies & Materials  
 Account Number: 28081810.741000  
 Amount to Transfer: \$150,000.00  
 Current Account Balance: ~~\$300,000.00~~

**297,000.00**

**TRANSFER FROM:**  
 Account Name: T&D - Contracted Services  
 Account Number: 28085000.744000  
 Amount to Transfer: \$420,000  
 Current Account Balance: \$1,920,000.00

**TRANSFER TO:**  
 Account Name: Facilities - Contracted Services  
 Account Number: TBD  
 Amount to Receive in Transfer: \$269,000.00  
 Current Account Balance: \$0.00

**TRANSFER TO:**  
 Account Name: Facilities-Equipment  
 Account Number: TBD  
 Amount to Receive in Transfer: \$50,000.00  
 Current Account Balance: \$0.00

**TRANSFER FROM:**  
 Account Name:   
 Account Number:   
 Amount to Transfer:   
 Current Account Balance:

**TRANSFER TO:**  
 Account Name: Facilities - Supplies & Materials  
 Account Number: TBD  
 Amount to Receive in Transfer: \$100,000.00  
 Current Account Balance: \$0.00

**TRANSFER FROM:**  
 Account Name:   
 Account Number:   
 Amount to Transfer:   
 Current Account Balance:

**TRANSFER TO:**  
 Account Name: Facilities - Miscellaneous  
 Account Number: TBD  
 Amount to Receive in Transfer: \$1,000.00  
 Current Account Balance: \$0.00

**TRANSFER FROM:**  
 Account Name:   
 Account Number:   
 Amount to Transfer:   
 Current Account Balance:

**TRANSFER TO:**  
 Account Name: Beaver Creek - Contracted Ser.  
 Account Number: 28081811.744000  
 Amount to Receive in Transfer: \$50,000.00  
 Current Account Balance: \$0.00

**TRANSFER FROM:**  
 Account Name:   
 Account Number:   
 Amount to Transfer:   
 Current Account Balance:

**TRANSFER TO:**  
 Account Name: Beaver Creek - Supplies & Mat.  
 Account Number: 28081811.741000  
 Amount to Receive in Transfer: \$50,000.00  
 Current Account Balance: \$0.00

**TRANSFER FROM:**  
 Account Name:   
 Account Number:   
 Amount to Transfer:   
 Current Account Balance:

**TRANSFER TO:**  
 Account Name: Beaver Creek - Utilities  
 Account Number: 28081811.741020  
 Amount to Receive in Transfer: \$20,000.00  
 Current Account Balance: \$0.00

**TRANSFER FROM:**  
 Account Name:   
 Account Number:   
 Amount to Transfer:   
 Current Account Balance:

**TRANSFER TO:**  
 Account Name: Beaver Creek- Other EquipL  
 Account Number: 28081811.725000  
 Amount to Receive in Transfer: \$30,000.00  
 Current Account Balance: \$0.00

**TRANSFER FROM:**  
 Account Name:   
 Account Number:   
 Amount to Transfer:   
 Current Account Balance:

**TRANSFER TO:**  
 Account Name:   
 Account Number:   
 Amount to Receive in Transfer:   
 Current Account Balance:

TOTAL TRANSFER AMOUNT \$570,000.00

=

\$570,000.00

Reason for Transfer: TRANSFER NEEDED TO COVER THE COST OF FUTURE INVOICES

Back-up Information Included?  
 Is this a Salary Change Request?

☐  
☐

If this is a salary change, fill out the below information:

**SALARY CHANGE INFORMATION**

Title of Employee Receiving Salary Change:

Reason for Salary Change:

Department Head e-Signature:

Budget Office e-Signature: Joel

Date: 1/20/26

Please return this form to: [budgettransfers@albanyny.gov](mailto:budgettransfers@albanyny.gov)

Accounts to receive funds labeled "TBD" are being created within the new ERP system.

Water, Budget, and Treasury are still determining the preferred account structure for these new GL accounts.

-- Joel



**CITY OF ALBANY**  
**INCREASE APPROPRIATION REQUEST (Revised 6/2018)**

Department: Recreation  
Contact Person: Alicia Crandall  
Budget Year for this Transfer: 2026  
Date Submitted: 1/20/2026

**INCREASE REVENUE**

Account Name: County Aid  
Account Number: 37010000.C709586.270610  
Increase Revenue Amount: \$13,000.00  
Current Account Balance: \$0.00

**INCREASE EXPENSE**

Account Name: Elizabeth St. Gazebo  
Account Number: 37010000.C709586.729900  
Amount to Receive from Rev. Acct: \$13,000.00  
Current Account Balance: \$0.00

**INCREASE REVENUE**

Account Name:   
Account Number:   
Increase Revenue Amount:   
Current Account Balance:

**INCREASE EXPENSE**

Account Name:   
Account Number:   
Amount to Receive from Rev. Acct:   
Current Account Balance:

**INCREASE REVENUE**

Account Name:   
Account Number:   
Increase Revenue Amount:   
Current Account Balance:

**INCREASE EXPENSE**

Account Name:   
Account Number:   
Amount to Receive from Rev. Acct:   
Current Account Balance:

**INCREASE REVENUE**

Account Name:   
Account Number:   
Increase Revenue Amount:   
Current Account Balance:

**INCREASE EXPENSE**

Account Name:   
Account Number:   
Amount to Receive from Rev. Acct:   
Current Account Balance:

**TOTAL INCREASE AMOUNT**

\$13,000

=

\$13,000

Reason for Increase: Appropriation increase necessary to expend County municipal parks grant award

Back-up information included?  
Is this a Salary Change Request?

☐

☐

*If this is a salary change, fill out the below information:*

**SALARY CHANGE INFORMATION**

Title of Employee Receiving Salary Change:

Reason for Salary Change:

Department Head e-Signature:

Kate Fitzpatrick

Budget Office e-Signature:

Joel [Signature]

Date:

Please return this form to: [budgettransfers@albanyny.gov](mailto:budgettransfers@albanyny.gov)



**CITY OF ALBANY**  
**INCREASE APPROPRIATION REQUEST (Revised 6/2018)**

Department: Engineering  
Contact Person: Jason West  
Budget Year for this Transfer: 2026  
Date Submitted: 1/20/2026



**INCREASE REVENUE**

Account Name: NYSERDA  
Account Number: 35050000.C5026100.308911  
Increase Revenue Amount: \$347,700.00  
Current Account Balance: \$0.00

**INCREASE EXPENSE**

Account Name: Engineering Solar Array  
Account Number: 35050000.C5026100.729900  
Amount to Receive from Rev. Acct: \$450,000.00  
Current Account Balance: \$0.00

**INCREASE REVENUE**

Account Name: IRA Tax Credits  
Account Number: 35050000.C5026100.458911  
Increase Revenue Amount: \$102,800  
Current Account Balance: \$0.00

**INCREASE EXPENSE**

Account Name:   
Account Number:   
Amount to Receive from Rev. Acct:   
Current Account Balance:

**INCREASE REVENUE**

Account Name:   
Account Number:   
Increase Revenue Amount:   
Current Account Balance:

**INCREASE EXPENSE**

Account Name:   
Account Number:   
Amount to Receive from Rev. Acct:   
Current Account Balance:

**INCREASE REVENUE**

Account Name:   
Account Number:   
Increase Revenue Amount:   
Current Account Balance:

**INCREASE EXPENSE**

Account Name:   
Account Number:   
Amount to Receive from Rev. Acct:   
Current Account Balance:

**TOTAL INCREASE AMOUNT**

\$450,500

=

\$450,000

Reason for Increase:

To recognize and allocate grant revenue for this project.

Back-up information included?

☐

Is this a Salary Change Request?

☐

*If this is a salary change, fill out the below information:*

**SALARY CHANGE INFORMATION**

Title of Employee Receiving Salary Change:

Reason for Salary Change:

Department Head e-Signature:

Kate Fitzpatrick

Budget Office e-Signature:

Joel [Signature]

Date:

Please return this form to: [budgettransfers@albanyny.gov](mailto:budgettransfers@albanyny.gov)