

AGENDA

MEETING OF THE MUNICIPAL CIVIL SERVICE COMMISSION OF THE CITY OF ALBANY HELD FEBRUARY 24, 2021, VIA VIDEO CONFERENCE IN ACCORDANCE WITH THE HEALTH AND SAFETY GUIDELINES ISSUED BY NYS DUE TO COVID-19.

ATTENDEES: Thomas McNaughton, Commissioner, Chair
Linda Jackson-Chalmers, Commissioner
Michael Cassidy, Commissioner
Phillip Banaszek, Law Department
Sandra Coleman, Human Resources Generalist III
Peachie Jones, Director of Human Resources (City of Albany)
Rebecca Campbell, Human Resources Generalist II
Anthony Battuello, Police Commander, Albany Police Department
Mark Decker, Police Lieutenant, Albany Police Department

- I. Call to order
- II. Approval of minutes
- III. Report of appointments to the Competitive, Non-Competitive, Exempt and Labor Class

- The Civil Service Office reported on the following **Permanent -Competitive Class** appointments:

NAME	TITLE	AGENCY/DEPARTMENT	DATE
Nathan Hearn	Library Clerk	APL	12/1/2020
Wisdom Johnson	Library Assistant	APL	12/2/2020
Cecilia Holodak	Library Clerk	APL	12/3/2020
Michele Newkirk	Library Clerk	APL	12/3/2020

- The Civil Service Office reported on the following **Provisional -Competitive Class** appointments:

NAME	TITLE	AGENCY/DEPARTMENT	DATE
John Dortch	Construction Manager	AHA	8/11/2020
Kristen Blackwell Clark	Office Manager	ASD	1/11/2021
Michele Andre	Auditor	Audit & Control	2/22/2021

- The Civil Service Office reported on the following **Provisional Promotion - Competitive Class** appointments:

NAME	TITLE	AGENCY/DEPARTMENT	DATE
Luis Roldan	Senior Planner	Planning	2/15/2021

- The Civil Service Office reported on the following **Non-Competitive Class** appointments:

NAME	TITLE	AGENCY/DEPARTMENT	DATE
Hilliard Piper	Building Maintenance Worker	ASD	12/21/20
Ricardo Burciaga	Laborer II	DGS	2/4/2021
Kevoy Baxter	Sanitation Worker	DGS	2/11/2021
Irving Slaughter	Laborer I	DGS	2/11/2021

- The Civil Service Office reported on the following **Labor Class** appointments:

NAME	TITLE	AGENCY/DEPARTMENT	DATE
Brian Brooks	Cleaner	ASD	12/21/2020
Asaad Leigh	Custodial Worker	ASD	1/4/2021

IV. Firefighter Non-Selections

- No EMT Certification

NAME
Jacob Sheridan

V. Police Officer Appeals

- Candidate J.D.
- Candidate N.H.
- Candidate D.H.
- Candidate J.S.

VI. Amendment of Job Specifications

- Confidential Legal Secretary
- General Counsel
- Golf Course Superintendent
- Program Aide (Special Events)
- Water Plant Maintenance Mechanic

VII. Old Business

VIII. New Business

- Abolishment of Titles not in use

IX. Adjournment

Next regular meeting: Wednesday, March 31, 2021

Sandra Coleman
Human Resources Generalist III