



**City of Albany**

**Board of Estimate & Apportionment**

**Tuesday, March 22, 2022**

**1:30 P.M.**

**Regular Meeting via Zoom Video Conference**

Peatros Haile  
Deputy Chief City Auditor

Darius Shahinfar  
Treasurer

Nick Blais  
Acting Budget Director

Kelly Kimbrough  
President Pro Tempore

Corey Ellis  
Common Council President

*The next regular meeting of the Board of Estimate & Apportionment will be on Tuesday, April 5, 2022*

Offered the following:

**Budget Transfers**

**2021**

Department	Transfer From Account	Transfer From Amount	Transfer To Account	Transfer To Amount	Explanation
DGS	Post Closure Care Landfill A.1494.8161.7477	\$ 13,103.00	Vehicles A.1494.8161.7230	\$ 11,150.00	To cover 2021 invoices
			Contracted Services A.1491.1490.7440	\$ 253.00	
			Gasoline A.1492.1640.7413	\$ 1,700.00	
	<b>Total</b>	<b>\$ 13,103.00</b>	<b>Total</b>	<b>\$ 13,103.00</b>	

Police	Supplies & Materials A.3120.2920.21.7410	\$ 1,527.00	Contracted Services A.3120.2920.21.7440	\$ 7,718.00	To cover expenses for 2021 arbitration costs
	Criminal Expenses A.3120.2920.21.7462	\$ 1,000.00			
	Training/Conferences A.3120.2920.21.7463	\$ 2,930.00			
	Hospital & Medical Ins. A.3120.2920.21.7804	\$ 2,261.00			
	<b>Total</b>	<b>\$ 7,718.00</b>	<b>Total</b>	<b>\$ 7,718.00</b>	

**Budget Transfers**

**2022**

Department	Transfer From Account	Transfer From Amount	Transfer To Account	Transfer To Amount	Explanation
Cultural Affairs	Contracted Services A.7560.7440	\$ 10,000.00	Albany Alive At Five A.7560.7303	\$ 20,000.00	To cover increasing costs for the upcoming Alive at 5 concert series for securing performers and services
	Festivals & Other Act. A.7560.7424	\$ 10,000.00			
	<b>Total</b>	<b>\$ 20,000.00</b>	<b>Total</b>	<b>\$ 20,000.00</b>	

DGS	Post Closure Care Landfill A.1494.8161.7477	\$ 1,849.00	Fees & Services A.1492.3800.7450	\$ 1,849.00	To cover increase of Golf Pro Salary (based on 2% increase)
Recreation	Overtime (Facility Operations) A.7180.4200.7199	\$ 2,333.00	Overtime (Rec Admin) A.7110.7199	\$ 2,333.00	To fund overtime (rec admin) account and budget for staff overtime

Increase Appropriation		2022			
Department	Increase Revenue	Increase Amount	Increase Expense	Increase Amount	Explanation
	Federal Aid, Other		ARPA Vehicles / Equipment		
Fire	A.1000.4089	\$ 918,587.00	A.3410.7270	\$ 918,587.00	Appropriation increase to cover fire turnout gear and sanitization equipment. This request was approved in 2021, but vendor delays resulted in the purchase needing to occur in 2022
	NYS State Homeland Security Program (SHSP) Law Enforcement Terrorism Prevention Program (LETPP) FY20		Other Equipment		
Police	A.1000.3306.02	\$ 4,608.00	A.3120.3425.7250	\$ 4,608.00	APD received a grant to prevent terrorist attacks; protect the people of NY, our critical infrastructure and key resources; prepare for, respond to and recover from terrorist attacks

CITY OF ALBANY  
BUDGET TRANSFER REQUEST FORM (Revised 6/2018)

Department:   
Contact Person:   
Budget Year for this Transfer:   
Date Submitted:

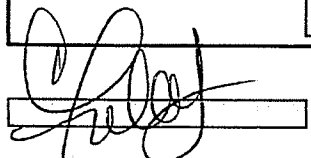
<b>TRANSFER FROM:</b> Account Name: <input type="text" value="Post Closure Care Landfill"/> ✓ Account Number: <input type="text" value="1494.8161.7477"/> ✓ Amount to Transfer: <input type="text" value="\$13,103.00"/> ✓ Current Account Balance: <input type="text" value="\$89,987.05"/> ✓	<b>TRANSFER TO:</b> Account Name: <input type="text" value="Vehicles"/> ✓ Account Number: <input type="text" value="1494.8161.7230"/> ✓ Amount to Receive in Transfer: <input type="text" value="\$11,150.00"/> ✓ Current Account Balance: <input type="text" value="\$0.00"/> ✓
<b>TRANSFER FROM:</b> Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Transfer: <input type="text"/> Current Account Balance: <input type="text"/>	<b>TRANSFER TO:</b> Account Name: <input type="text" value="Contracted Services"/> ✓ Account Number: <input type="text" value="1491.1490.7440"/> ✓ Amount to Receive in Transfer: <input type="text" value="\$253"/> ✓ Current Account Balance: <input type="text" value="\$238.63"/> ✓ <i>-29258</i>
<b>TRANSFER FROM:</b> Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Transfer: <input type="text"/> Current Account Balance: <input type="text"/>	<b>TRANSFER TO:</b> Account Name: <input type="text" value="Gasoline"/> ✓ Account Number: <input type="text" value="1492.1640.7413"/> ✓ Amount to Receive in Transfer: <input type="text" value="\$1,700"/> ✓ Current Account Balance: <input type="text" value="\$6,388.30"/> ✓
<b>TRANSFER FROM:</b> Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Transfer: <input type="text"/> Current Account Balance: <input type="text"/>	<b>TRANSFER TO:</b> Account Name: <input type="text"/> Account Number: <input type="text"/> Amount to Receive in Transfer: <input type="text"/> Current Account Balance: <input type="text"/>

TOTAL TRANSFER AMOUNT  =

Reason for Transfer:

Back-up information included?  
Is this a Salary Change Request?  *If this is a salary change, fill out the below information:*

**SALARY CHANGE INFORMATION**  
Title of Employee Receiving Salary Change:   
Reason for Salary Change:

Department Head e-Signature:   
Budget Office e-Signature:

Date:

Please return this form to: [budgettransfers@albanyny.gov](mailto:budgettransfers@albanyny.gov)

**CITY OF ALBANY**  
**BUDGET TRANSFER REQUEST FORM (Revised 6/2018)**

Department:   
 Contact Person:   
 Budget Year for this Transfer:   
 Date Submitted:

<p><b>TRANSFER FROM:</b>                  Account Name: <input type="text" value="Supplies and Materials"/>                  Account Number: <input type="text" value="A.3120.2920.21.7410"/>                  Amount to Transfer: <input type="text" value="\$1,527.80"/>                  Current Account Balance: <input type="text" value="\$1,527.80"/></p>	<p><b>TRANSFER TO:</b>                  Account Name: <input type="text" value="Contracted Services"/>                  Account Number: <input type="text" value="A.3120.2920.21.7440"/>                  Amount to Receive in Transfer: <input type="text" value="\$1,527.80"/>                  Current Account Balance: <input type="text" value="\$882.00"/></p>
<p><b>TRANSFER FROM:</b>                  Account Name: <input type="text" value="Criminal Expenses"/>                  Account Number: <input type="text" value="A.3120.2920.21.7462"/>                  Amount to Transfer: <input type="text" value="\$1,000"/>                  Current Account Balance: <input type="text" value="\$1,000.00"/></p>	<p><b>TRANSFER TO:</b>                  Account Name: <input type="text" value="Contracted Services"/>                  Account Number: <input type="text" value="A.3120.2920.21.7440"/>                  Amount to Receive in Transfer: <input type="text" value="\$1,000"/>                  Current Account Balance: <input type="text" value="\$882.00"/></p>
<p><b>TRANSFER FROM:</b>                  Account Name: <input type="text" value="Training and Conferences"/>                  Account Number: <input type="text" value="A.3120.2920.21.7463"/>                  Amount to Transfer: <input type="text" value="\$2,930.34"/>                  Current Account Balance: <input type="text" value="\$2,930.34"/></p>	<p><b>TRANSFER TO:</b>                  Account Name: <input type="text" value="Contracted Services"/>                  Account Number: <input type="text" value="A.3120.2920.21.7440"/>                  Amount to Receive in Transfer: <input type="text" value="\$2,930.34"/>                  Current Account Balance: <input type="text" value="\$882.00"/></p>
<p><b>TRANSFER FROM:</b>                  Account Name: <input type="text" value="Hospital and Medical Ins."/>                  Account Number: <input type="text" value="A.3120.2920.21.7804"/>                  Amount to Transfer: <input type="text" value="\$2,260.86"/>                  Current Account Balance: <input type="text" value="\$2,885.71"/></p>	<p><b>TRANSFER TO:</b>                  Account Name: <input type="text" value="Contracted Services"/>                  Account Number: <input type="text" value="A.3120.2920.21.7440"/>                  Amount to Receive in Transfer: <input type="text" value="\$2,260.86"/>                  Current Account Balance: <input type="text" value="\$882.00"/></p>

TOTAL TRANSFER AMOUNT  =

Reason for Transfer:

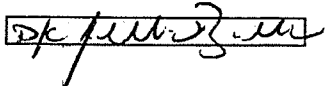
Back-up information included?  
 Is this a Salary Change Request?

*If this is a salary change, fill out the below information:*

**SALARY CHANGE INFORMATION**

Title of Employee Receiving Salary Change:

Reason for Salary Change:

Department Head e-Signature: 

Budget Office e-Signature:  Date:

Please return this form to: [budgettransfers@albany.gov](mailto:budgettransfers@albany.gov)

**CITY OF ALBANY**  
**BUDGET TRANSFER REQUEST FORM (Revised 6/2018)**

Department:   
 Contact Person:   
 Budget Year for this Transfer:   
 Date Submitted:

<p><b>TRANSFER FROM:</b></p> <p>Account Name: <input type="text" value="Contracted Services"/> ✓</p> <p>Account Number: <input type="text" value="A.7560.7440"/> ✓</p> <p>Amount to Transfer: <input type="text" value="\$10,000"/> ✓</p> <p>Current Account Balance: <input type="text" value="\$208,635.03"/> ✓</p>	<p><b>TRANSFER TO:</b></p> <p>Account Name: <input type="text" value="Alive @ 5"/> ✓</p> <p>Account Number: <input type="text" value="A.7560.7303"/> ✓</p> <p>Amount to Receive in Transfer: <input type="text" value="\$10,000"/> ✓</p> <p>Current Account Balance: <input type="text" value="\$193,400.00"/> ✓</p>
<p><b>TRANSFER FROM:</b></p> <p>Account Name: <input type="text" value="Festivals &amp; Other Activities"/> ✓</p> <p>Account Number: <input type="text" value="A.7560.7424"/> ✓</p> <p>Amount to Transfer: <input type="text" value="\$10,000"/> ✓</p> <p>Current Account Balance: <input type="text" value="\$21,000.00"/> ✓</p>	<p><b>TRANSFER TO:</b></p> <p>Account Name: <input type="text" value="Alive @ 5"/> ✓</p> <p>Account Number: <input type="text" value="A.7560.7303"/> ✓</p> <p>Amount to Receive in Transfer: <input type="text" value="\$10,000"/> ✓</p> <p>Current Account Balance: <input type="text" value="\$193,400.00"/> ✓</p>
<p><b>TRANSFER FROM:</b></p> <p>Account Name: <input type="text"/></p> <p>Account Number: <input type="text"/></p> <p>Amount to Transfer: <input type="text"/></p> <p>Current Account Balance: <input type="text"/></p>	<p><b>TRANSFER TO:</b></p> <p>Account Name: <input type="text"/></p> <p>Account Number: <input type="text"/></p> <p>Amount to Receive in Transfer: <input type="text"/></p> <p>Current Account Balance: <input type="text"/></p>
<p><b>TRANSFER FROM:</b></p> <p>Account Name: <input type="text"/></p> <p>Account Number: <input type="text"/></p> <p>Amount to Transfer: <input type="text"/></p> <p>Current Account Balance: <input type="text"/></p>	<p><b>TRANSFER TO:</b></p> <p>Account Name: <input type="text"/></p> <p>Account Number: <input type="text"/></p> <p>Amount to Receive in Transfer: <input type="text"/></p> <p>Current Account Balance: <input type="text"/></p>

TOTAL TRANSFER AMOUNT  =

The above transfer requests is for expected cost increases for the upcoming Alive @ Five concert series for the securing of performers and for the rising costs of services that will be necessary.

Reason for Transfer:  
 Back-up information included?  
 Is this a Salary Change Request?

If this is a salary change, fill out the below information:

**SALARY CHANGE INFORMATION**

Title of Employee Receiving Salary Change:

Reason for Salary Change:

Department Head e-Signature:

Budget Office e-Signature:  Date:

Please return this form to: [budgettransfers@albanyny.gov](mailto:budgettransfers@albanyny.gov)

CITY OF ALBANY

BUDGET TRANSFER REQUEST FORM (Revised 6/2018)

Department:

Contact Person:

Budget Year for this Transfer:

Date Submitted:

<b>TRANSFER FROM:</b>	<b>TRANSFER TO:</b>
Account Name: <input type="text" value="Post Closure Care Landfill"/>	Account Name: <input type="text" value="Fees and Services"/>
Account Number: <input type="text" value="1494.8161.7477"/>	Account Number: <input type="text" value="1492.3800.7450"/>
Amount to Transfer: <input type="text" value="\$1,849.00"/>	Amount to Receive in Transfer: <input type="text" value="\$1,849.00"/>
Current Account Balance: <input type="text" value="\$113,861.58"/>	Current Account Balance: <input type="text"/>
<b>TRANSFER FROM:</b>	<b>TRANSFER TO:</b>
Account Name: <input type="text"/>	Account Name: <input type="text"/>
Account Number: <input type="text"/>	Account Number: <input type="text"/>
Amount to Transfer: <input type="text"/>	Amount to Receive in Transfer: <input type="text"/>
Current Account Balance: <input type="text"/>	Current Account Balance: <input type="text"/>
<b>TRANSFER FROM:</b>	<b>TRANSFER TO:</b>
Account Name: <input type="text"/>	Account Name: <input type="text"/>
Account Number: <input type="text"/>	Account Number: <input type="text"/>
Amount to Transfer: <input type="text"/>	Amount to Receive in Transfer: <input type="text"/>
Current Account Balance: <input type="text"/>	Current Account Balance: <input type="text"/>
<b>TRANSFER FROM:</b>	<b>TRANSFER TO:</b>
Account Name: <input type="text"/>	Account Name: <input type="text"/>
Account Number: <input type="text"/>	Account Number: <input type="text"/>
Amount to Transfer: <input type="text"/>	Amount to Receive in Transfer: <input type="text"/>
Current Account Balance: <input type="text"/>	Current Account Balance: <input type="text"/>

TOTAL TRANSFER AMOUNT  =

Reason for Transfer:

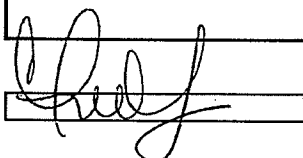
Back-up information included?  
Is this a Salary Change Request?

*If this is a salary change, fill out the below information:*

**SALARY CHANGE INFORMATION**

Title of Employee Receiving Salary Change:

Reason for Salary Change:

Department Head e-Signature: 

Budget Office e-Signature:

Date:

Please return this form to: [budgettransfers@albanyny.gov](mailto:budgettransfers@albanyny.gov)

**CITY OF ALBANY**  
**BUDGET TRANSFER REQUEST FORM (Revised 6/2018)**

Department:   
 Contact Person:   
 Budget Year for this Transfer:   
 Date Submitted:

<p><b><u>TRANSFER FROM:</u></b>                  Account Name: <input type="text" value="Overtime"/>                  Account Number: <input type="text" value="A.7180.4200.7199"/>                  Amount to Transfer: <input type="text" value="\$2,333"/>                  Current Account Balance: <input type="text" value="\$13,350.24"/></p>	<p><b><u>TRANSFER TO:</u></b>                  Account Name: <input type="text" value="Overtime"/>                  Account Number: <input type="text" value="A.7110.7199"/>                  Amount to Receive in Transfer: <input type="text" value="\$2,333"/>                  Current Account Balance: <input type="text" value="\$0.00"/></p>
<p><b><u>TRANSFER FROM:</u></b>                  Account Name: <input type="text"/>                  Account Number: <input type="text"/>                  Amount to Transfer: <input type="text"/>                  Current Account Balance: <input type="text"/></p>	<p><b><u>TRANSFER TO:</u></b>                  Account Name: <input type="text"/>                  Account Number: <input type="text"/>                  Amount to Receive in Transfer: <input type="text"/>                  Current Account Balance: <input type="text"/></p>
<p><b><u>TRANSFER FROM:</u></b>                  Account Name: <input type="text"/>                  Account Number: <input type="text"/>                  Amount to Transfer: <input type="text"/>                  Current Account Balance: <input type="text"/></p>	<p><b><u>TRANSFER TO:</u></b>                  Account Name: <input type="text"/>                  Account Number: <input type="text"/>                  Amount to Receive in Transfer: <input type="text"/>                  Current Account Balance: <input type="text"/></p>
<p><b><u>TRANSFER FROM:</u></b>                  Account Name: <input type="text"/>                  Account Number: <input type="text"/>                  Amount to Transfer: <input type="text"/>                  Current Account Balance: <input type="text"/></p>	<p><b><u>TRANSFER TO:</u></b>                  Account Name: <input type="text"/>                  Account Number: <input type="text"/>                  Amount to Receive in Transfer: <input type="text"/>                  Current Account Balance: <input type="text"/></p>

TOTAL TRANSFER AMOUNT  =

Reason for Transfer:

Back-up information included?  
 Is this a Salary Change Request?

*If this is a salary change, fill out the below information:*

**SALARY CHANGE INFORMATION**

Title of Employee Receiving Salary Change:

Reason for Salary Change:

Department Head e-Signature:

Budget Office e-Signature:  Date:

Please return this form to: [budgettransfers@albanyny.gov](mailto:budgettransfers@albanyny.gov)



**CITY OF ALBANY**  
**INCREASE APPROPRIATION REQUEST (Revised 6/2018)**

**Department:**   
**Contact Person:**   
**Budget Year for this Request**   
**Date Submitted:**

<p><b>INCREASE REVENUE</b></p> <p>Account Name: <input type="text" value="Federal Aid - Other"/> ✓</p> <p>Account Number: <input type="text" value="A.1000.4089"/> ✓</p> <p>Increase Revenue Amount: <input type="text" value="\$918,587"/> ✓</p> <p>Current Account Balance: <input type="text" value="\$7,129,324.00"/> ✓</p>	<p><b>INCREASE EXPENSE</b></p> <p>Account Name: <input type="text" value="ARPA Vehicles/Equipment"/> ✓</p> <p>Account Number: <input type="text" value="A.3410.7270"/> ✓</p> <p>Amount to Receive from Revenue Acct: <input type="text" value="\$918,587"/> ✓</p> <p>Current Account Balance: <input type="text" value="\$0.00"/> ✓</p>
<p><b>INCREASE REVENUE</b></p> <p>Account Name: <input type="text"/></p> <p>Account Number: <input type="text"/></p> <p>Increase Revenue Amount: <input type="text"/></p> <p>Current Account Balance: <input type="text"/></p>	<p><b>INCREASE EXPENSE</b></p> <p>Account Name: <input type="text"/></p> <p>Account Number: <input type="text"/></p> <p>Amount to Receive from Revenue Acct: <input type="text"/></p> <p>Current Account Balance: <input type="text"/></p>
<p><b>INCREASE REVENUE</b></p> <p>Account Name: <input type="text"/></p> <p>Account Number: <input type="text"/></p> <p>Increase Revenue Amount: <input type="text"/></p> <p>Current Account Balance: <input type="text"/></p>	<p><b>INCREASE EXPENSE</b></p> <p>Account Name: <input type="text"/></p> <p>Account Number: <input type="text"/></p> <p>Amount to Receive from Revenue Account: <input type="text"/></p> <p>Current Account Balance: <input type="text"/></p>
<p><b>INCREASE REVENUE</b></p> <p>Account Name: <input type="text"/></p> <p>Account Number: <input type="text"/></p> <p>Increase Revenue Amount: <input type="text"/></p> <p>Current Account Balance: <input type="text"/></p>	<p><b>INCREASE EXPENSE</b></p> <p>Account Name: <input type="text"/></p> <p>Account Number: <input type="text"/></p> <p>Amount to Receive from Revenue Acct: <input type="text"/></p> <p>Current Account Balance: <input type="text"/></p>

**TOTAL INCREASE REVENUE AMOUNT**  =

**Reason for Transfer:**

**Back-up information included?**

**Department Head e-Signature:**

**Budget Office e-Signature:**

**Date:**

Please return this form to: [budgettransfers@albanyny.gov](mailto:budgettransfers@albanyny.gov)

CITY OF ALBANY

INCREASE APPROPRIATION REQUEST (Revised 6/2018)

Department:

Contact Person:

Budget Year for this Request:

Date Submitted:

<p><b>INCREASE REVENUE</b></p> <p>Account Name: <input type="text" value="NYS SHSP LETPP FY20"/></p> <p>Account Number: <input type="text" value="A.1000.3306.02"/></p> <p>Increase Revenue Amount: <input type="text" value="\$4,607.68"/></p> <p>Current Account Balance: <input type="text" value="\$0.00"/></p>	<p><b>INCREASE EXPENSE</b></p> <p>Account Name: <input type="text" value="NYS-SHSP LETPP FY20 Other Equipment"/></p> <p>Account Number: <input type="text" value="A.3120.3425.7250"/></p> <p>Amount to Receive in Transfer: <input type="text" value="\$4,607.68"/></p> <p>Current Account Balance: <input type="text" value="\$0.00"/></p>
<p><b>INCREASE REVENUE</b></p> <p>Account Name: <input type="text"/></p> <p>Account Number: <input type="text"/></p> <p>Increase Revenue Amount: <input type="text"/></p> <p>Current Account Balance: <input type="text"/></p>	<p><b>INCREASE EXPENSE</b></p> <p>Account Name: <input type="text"/></p> <p>Account Number: <input type="text"/></p> <p>Amount to Receive from Revenue Acct: <input type="text"/></p> <p>Current Account Balance: <input type="text"/></p>
<p><b>INCREASE REVENUE</b></p> <p>Account Name: <input type="text"/></p> <p>Account Number: <input type="text"/></p> <p>Increase Revenue Amount: <input type="text"/></p> <p>Current Account Balance: <input type="text"/></p>	<p><b>INCREASE EXPENSE</b></p> <p>Account Name: <input type="text"/></p> <p>Account Number: <input type="text"/></p> <p>Amount to Receive from Revenue Account: <input type="text"/></p> <p>Current Account Balance: <input type="text"/></p>
<p><b>INCREASE REVENUE</b></p> <p>Account Name: <input type="text"/></p> <p>Account Number: <input type="text"/></p> <p>Increase Revenue Amount: <input type="text"/></p> <p>Current Account Balance: <input type="text"/></p>	<p><b>INCREASE EXPENSE</b></p> <p>Account Name: <input type="text"/></p> <p>Account Number: <input type="text"/></p> <p>Amount to Receive from Revenue Acct: <input type="text"/></p> <p>Current Account Balance: <input type="text"/></p>

TOTAL INCREASE REVENUE AMOUNT  =

Reason for Transfer:

Back-up information included?

Department Head e-Signature:

Budget Office e-Signature:  Date:

Please return this form to: [budgettransfers@albany.ny.gov](mailto:budgettransfers@albany.ny.gov)