

1. Meeting Agenda

1.I. January 22, 2026 | Agenda/Active Calendar - Amended 1/12/26

Documents:

[26 AGENDA-ACTIVE CALENDAR 0122 - UPDATED 26-01-12.PDF](#)

2. Supporting Legislation

Legislation that is being introduced for the first time

2.I. January 22, 2026 | Supporting Legislation - Amended 1/12/26

Documents:

[260122 SUPPORTING LEGISLATION - UPDATED 26-01-12.PDF](#)

3. Active Legislation

Legislation that was previously introduced and is now being considered by the body

3.I. January 22, 2026 | Active Legislation

Documents:

[260122 ACTIVE LEGISLATION.PDF](#)

4. Majority Consent (MC)

4.I. January 22, 2026 | Majority Consent 7.12.26R

Documents:

[RESOLUTION 7.12.26R \(FARRELL\) \(MC\) APPROVING AUDITORS CHIEF OF STAFF.PDF](#)

5. Supporting Document

5.I. January 22, 2026 | Supporting Document

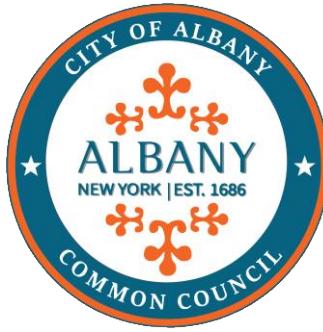
Documents:

[SD - RESOLUTION 3.12.26R.PDF](#)

6. Minutes

7. Written Comment

8. Active Calendar



AGENDA FOR THE REGULAR MEETING OF THE ALBANY COMMON COUNCIL

The Common Council meets the first and third Monday of each month at 7:00 p.m. (note: when Monday falls on a legal holiday or day of special observance, the Council meeting is ordinarily moved to the following Thursday). This meeting will be held in the Common Council Chambers in City Hall and live streamed on Facebook. If we experience any technical difficulties on Facebook, the video will be streamed to YouTube. For more information on how to be heard please visit our website. If you wish to speak during the meeting or provide written comments, they must be received by 12noon on the day of the meeting. All comments are memorialized on our Facebook page, website, and are subject to FOIL.

YouTube: <https://www.youtube.com/@albanycommoncouncil>

Facebook: <https://www.facebook.com/albany.commoncouncil>

ORDER OF BUSINESS:

Roll Call

Welcome

Pledge of Allegiance

Moment of Silence

Public Hearings

Public Comment Period (30 Minutes)

Approval of Minutes from Previous Meetings

Consideration of Local Laws

Communications from the Mayor, Department Heads and other City Officials

Consideration of Vetoos

Presentation of Petitions and Communications

Reports of Standing Committees

Reports of Ad Hoc Committees

Consideration of Ordinances

Consideration of Resolutions

Additional Public Comment (30 Minutes)

Miscellaneous or Unfinished Business

Adjournment

Albany Common Council Active Calendar

The Active Calendar is meant to indicate items which are anticipated to come up for action at the indicated Common Council meeting. Items on a committee agenda prior to the indicated Council meeting are included subject to committee action and recommendation. New items on the agenda for introduction, but which will not be acted upon on the evening of introduction is not included on the Active Calendar. This Calendar does not preclude the addition of items for action by Majority Consent of the Council. Items added by Majority Consent are those which were not available for the agenda within the required deadline but which cannot wait for the subsequent Council meeting for introduction and/or action.

Legislation	Prime Sponsor	Subject
Resolutions Introduced 2.12.26R	Zamer	A RESOLUTION OF THE COMMON COUNCIL AFFIRMING ITS COMMITMENT TO SUSTAINABILITY THROUGH THE REDUCTION OF PAPER FOR ITS MEETINGS

Resolutions Introduced

1 Zamer

Under Consideration

Resolution 2.12.26R

A RESOLUTION OF THE COMMON COUNCIL AFFIRMING ITS COMMITMENT TO SUSTAINABILITY THROUGH THE REDUCTION OF PAPER FOR ITS MEETINGS

2 Farrell

Resolution 3.12.26R

A RESOLUTION OF THE COMMON COUNCIL CONFIRMING THE APPOINTMENT OF MIRIAM DIXON AS THE COMMISSIONER OF ADMINISTRATIVE SERVICES

3 Farrell

Resolution 4.12.26R

A RESOLUTION OF THE COMMON COUNCIL APPROVING A TRANSFER OF BUDGETED FUNDS AND A CHANGE IN THE AUTHORIZED POSITIONS INCLUDED IN THE 2026 CITY BUDGET, WHICH WILL AFFECT A SALARY RATE OR SALARY TOTAL

4 Farrell

Resolution 5.12.26R

A RESOLUTION OF THE COMMON COUNCIL APPROVING A TRANSFER OF BUDGETED FUNDS IN THE 2026 CITY BUDGET, WHICH WILL AFFECT A SALARY RATE OR SALARY TOTAL

5 Flynn

Resolution 6.12.26R

A RESOLUTION HONORING THE LIFE AND LEGACY OF MOLLY PHINNEY LARSON, MOLLY QUINN DUFFY, AND JAMES WILLIAM LARSON AND RENAMING A PORTION OF Sycamore Street in their honor

Resolutions Introduced Via Majority Consent

1 Farrell

Resolution 7.12.26R

A RESOLUTION OF THE COMMON COUNCIL APPROVING A TRANSFER OF BUDGETED FUNDS AND A CHANGE IN THE AUTHORIZED POSITIONS INCLUDED IN THE 2026 CITY BUDGET, WHICH WILL AFFECT A SALARY RATE OR SALARY TOTAL

COMMON COUNCIL OF THE CITY OF ALBANY
SUPPORT LEGISLATION
JANUARY 22, 2026

RESOLUTIONS

2.12.26R **A RESOLUTION OF THE COMMON COUNCIL AFFIRMING ITS COMMITMENT TO SUSTAINABILITY THROUGH THE REDUCTION OF PAPER FOR ITS MEETINGS**

3.12.26R **A RESOLUTION OF THE COMMON COUNCIL CONFIRMING THE APPOINTMENT OF MIRIAM DIXON AS THE COMMISSIONER OF ADMINISTRATIVE SERVICES**

4.12.26R **A RESOLUTION OF THE COMMON COUNCIL APPROVING A TRANSFER OF BUDGETED FUNDS IN THE 2026 CITY BUDGET, WHICH WILL AFFECT A SALARY RATE OR SALARY TOTAL**

5.12.26R **A RESOLUTION OF THE COMMON COUNCIL APPROVING A TRANSFER OF BUDGETED FUNDS AND A CHANGE IN THE AUTHORIZED POSITIONS INCLUDED IN THE 2026 CITY BUDGET, WHICH WILL AFFECT A SALARY RATE OR SALARY TOTAL**

6.12.26R **A RESOLUTION HONORING THE LIFE AND LEGACY OF MOLLY PHINNEY LARSON, MOLLY QUINN DUFFY, AND JAMES WILLIAM LARSON AND RENAMING A PORTION OF Sycamore Street in their honor**

Council Member Zamer introduced the following:

RESOLUTION 2.12.26R

A RESOLUTION OF THE COMMON COUNCIL AFFIRMING ITS COMMITMENT TO SUSTAINABILITY THROUGH THE REDUCTION OF PAPER FOR ITS MEETINGS

WHEREAS, sustainable efforts help to ensure that future generations will be able to meet their needs including well-being, economic development, environmental quality, and access to natural resources; and

WHEREAS, the environment, due to climate change, is in need of protection from resource depletion, pollution, deforestation, and increased greenhouse gases; and

WHEREAS, the excessive printing of all materials for all members and staff before all meetings of the Common Council directly harms sustainability efforts by adding to landfill waste, increasing deforestation and contributing to the use of energy to create paper; and

WHEREAS, such printing of materials results in increased expenses related to the reams of paper, cartridges of ink, and other office supplies expended in the process as on average over 500 sheets of paper weekly; and

WHEREAS, recycling efforts are not extensive enough due to the energy needed to convert the inked paper into reusable pulp and the insecurity that all paper being recycled is being properly recycled; and

WHEREAS, The New York State Solid Waste Management Plan outlines the need to no longer view waste as inevitable, but to avoid it in order to meet their vision that landfilling and combustion is reduced by 85% by 2050; and

WHEREAS, the City of Albany must serve as a steward of the environment and strive for environmental justice, as has been demonstrated by Albany becoming a silver certified Climate Smart Community on April 17, 2025; and

WHEREAS, the materials for the meetings are posted on the internet and Council Members do have access to computers and the internet during meetings which can be referred to during discussion;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council affirms its commitment to sustainability and position as a climate-conscious agency through the reduction of usage of printed materials during their meetings; and

BE IT FURTHER RESOLVED, that Common Council staff will continue to ensure that all materials are readily available online for discussion of the Council at all meetings moving forward; and

BE IT FURTHER RESOLVED, that Common Council staff shall undertake to print fewer materials, only doing so when it is necessary or when they are directed to do so by a member of the Common Council.

To: **Shaniqua Jackson, City Clerk**
From: **Carly Johnson, Junior Legislative Aide**
Re: **Supporting Memorandum**
Date: **January 7, 2025**
Sponsors: **Council Member Zamer, 14th Ward**

RESOLUTION 2.12.26R

TITLE

A RESOLUTION OF THE COMMON COUNCIL AFFIRMING ITS COMMITMENT TO SUSTAINABILITY THROUGH THE REDUCTION OF PAPER FOR ITS MEETINGS

GENERAL PURPOSE OF LEGISLATION

To recognize that excessive paper waste is directly harming the environment and hindering the City of Albany's commitments to a more sustainable future. The legislation calls on the Council Members to rely more heavily on their computers and the internet to align their actions to The New York State Solid Waste Management Plan. On average, Council Staff print over 500 sheets of paper weekly which impacts the sustainability of the office as a whole.

NECESSITY FOR LEGISLATION AND ANY CHANGE TO EXSITING LAW

The Common Council finds that there is a necessity to use less printed materials during its meetings to better comply with both The New York State Solid Waste Management Plan and the City of Albany's status as a silver certified Climate Smart Community as of April 17, 2025. The Waste Management Plan declares that waste shall not be regarded as inevitable; and the Common Council can demonstrate this sentiment by the reduction of printed documents. Reducing printing is important to combat climate change as the use of paper increases resource depletion, pollution, deforestation, soil degradation, and greenhouse gases.

There will be no change to existing law. However, there will be increased compliance with the commitments that the City of Albany has outlined regarding sustainable efforts and actions as a climate-conscious agency. Because materials are already published online, access is readily available and a transition to relying on computers shall be accomplished easily.

FISCAL IMPACT(S)

None.

Council Member Farrell introduced the following:

Resolution Number 3.12.26R

**A RESOLUTION OF THE COMMON COUNCIL CONFIRMING THE APPOINTMENT
OF MIRIAM DIXON AS THE COMMISSIONER OF ADMINISTRATIVE SERVICES**

WHEREAS, pursuant to section 301(c)(1) of the Charter of the City of Albany, the Mayor has the sole authority to appoint all non-elected City department and office heads, including the Commissioner of Administrative Services; and

WHEREAS, under that same section of the Charter, the Common Council must either confirm or reject any such appointment within 45 days of the Mayor's filing of a written notice of appointment with the City Clerk; and

WHEREAS, Mayor Applyrs has appointed Miriam Dixon as the Commissioner of Administrative Services;

NOW, THEREFORE, BE IT RESOLVED, that Miriam Dixon is confirmed as the Commissioner of Administrative Services for the City of Albany.

To: **Shaniqua Jackson, City Clerk**

From: **Carly Johnson, Junior Legislative Aide**

Re: **Common Council Legislation**
Supporting Memorandum

Date: **December 15, 2025**

Sponsor: **Council Member Farrell**

RESOLUTION 3.12.26R

TITLE

A RESOLUTION OF THE COMMON COUNCIL CONFIRMING THE APPOINTMENT OF MIRIAM DIXON AS THE COMMISSIONER OF ADMINISTRATIVE SERVICES

GENERAL PURPOSE OF LEGISLATION

This resolution confirms the Mayor's appointment of Miriam Dixon to the position of Commissioner of Administrative Services.

NECESSITY FOR LEGISLATION AND ANY CHANGE TO EXISTING LAW

Under section 301 (c)(1) of the Code of the City of Albany, the Common Council has advice and consent authority over all mayoral department head appointments. The Council expresses its consent via resolution.

FISCAL IMPACT

None. Funding has already been appropriated for the position in the FY26 budget.

TIMELINE FOR CONSIDERATION

The Common Council has 45 days after the City Clerk receives an appointment letter to exercise its advice and consent authority.

Letter Received: January 7, 2026

Deadline: February 21, 2026

Preceding Regular Meeting: February 19, 2026

Council Member Farrell introduced the following:

RESOLUTION 4.12.26R

A RESOLUTION OF THE COMMON COUNCIL APPROVING A TRANSFER OF BUDGETED FUNDS IN THE 2026 CITY BUDGET, WHICH WILL AFFECT A SALARY RATE OR SALARY TOTAL

WHEREAS, section 604 (D)(b) of the Charter of the City of Albany dictates that any transfer of budgeted funds that affects a salary rate or salary total, occurring after the adoption of the annual budget, requires the approval of the Common Council; and

WHEREAS, section 4 of Ordinance 27.101.25 requires Council Approval of changes in rates of pay exceeding ten percent of planned rates presented to the Committee on Finance, Taxation, and Assessment during the annual budget process; and

WHEREAS, the Office of the Mayor and Department of Administrative Services are requesting the changes in the planned rates of pay for the positions below included in the 2026 City Budget; and

Title	Budget Line	Grade	Planned	Amended
Deputy Mayor	11210000.Positions	W.13	133,600	162,930
Dep. Comm. of Admin Svcs	11610000.Positions	W.12	104,810	128,000

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Albany consents to the transfer of budgeted funds affecting a salary rate or salary total in order to effectuate these changes in the Office of the Mayor and Department of Administrative Services staffing for 2026.

To: **Shaniqua Jackson, City Clerk**

From: **Martha Moscowitz, Assistant Corporation Counsel**

Re: **Common Council Legislation**
Supporting Memorandum

Date: **January 12, 2026**

Sponsor: **Council Member Farrell**

RESOLUTION 4.12.26R

TITLE

A RESOLUTION OF THE COMMON COUNCIL APPROVING A TRANSFER OF BUDGETED FUNDS AND A CHANGE IN THE AUTHORIZED POSITIONS INCLUDED IN THE 2026 CITY BUDGET, WHICH WILL AFFECT A SALARY RATE OR SALARY TOTAL

GENERAL PURPOSE OF LEGISLATION

The purpose of the legislation is to adjust the rate of pay for a position within the Office of the Mayor.

NECESSITY FOR LEGISLATION AND ANY CHANGE TO EXISTING LAW

Section 4 of Ordinance 27.101.25 requires Council Approval of changes in rates of pay exceeding ten percent of planned rates presented to the Committee on Finance, Taxation, and Assessment during the annual budget process.

FISCAL IMPACT

None. Sufficient appropriations were included in the 2026 adopted budget in conjunction with other actions.

Council Member Farrell introduced the following:

RESOLUTION 5.12.26R

A RESOLUTION OF THE COMMON COUNCIL APPROVING A TRANSFER OF BUDGETED FUNDS AND A CHANGE IN THE AUTHORIZED POSITIONS INCLUDED IN THE 2026 CITY BUDGET, WHICH WILL AFFECT A SALARY RATE OR SALARY TOTAL

WHEREAS, section 604 (D)(b) of the Charter of the City of Albany dictates that any transfer of budgeted funds that affects a salary rate or salary total, occurring after the adoption of the annual budget, requires the approval of the Common Council; and

WHEREAS, the Office of the Mayor has requested a change in the authorized positions included in the 2026 City Budget for the Departments of Recreation, and Youth and Workforce; and

WHEREAS, in furtherance of this request, the Budget Director has requested that the amendments reflected in the subsequent chart to the authorized positions of the 2026 City Budget be made; and

Action	Title	Budget Line	Grade	Range
Delete	Commissioner of Recreation, Youth, & Workforce	26210000.Positions	W.14	126,860 – 179,320
Create	Commissioner of Youth & Workforce	26210000.Positions	W.14	126,860 – 179,320
Create	Commissioner of Recreation	17010000.Positions	W.14	126,860 – 179,320

WHEREAS, in furtherance of this request, the Budget Director has requested that the transfers reflected in the subsequent chart to the 2026 City Budget be made; and

Account Code	Organization Name	Account Name	Amount
26210000.503100	Workforce Admin	Transfers In	(80,000)
26210000.479010	Workforce Admin	US DOL JTPA	80,000
Total Workforce Fund Revenue Change			\$0
17010000.700000	Recreation Admin	Salaries	130,000
17010000.781010	Recreation Admin	FICA	10,000
17010000.782010	Recreation Admin	Health Insurance	25,000
11991000.744080	Special Items	Contingency	(85,000)
11999000.790010	Inter-Fund Transfer	Transfers Out	(80,000)
Total General Fund Expenditure Change			\$0

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Albany consents to the transfer of budgeted funds affecting a salary rate or salary total in order to

effectuate the changes in the Departments of Recreation, and Youth and Workforce Services staffing for 2026.

To: **Shaniqua Jackson, City Clerk**

From: **Martha Moscowitz, Assistant Corporation Counsel**

Re: **Common Council Legislation**
Supporting Memorandum

Date: **January 12, 2026**

Sponsor: **Council Member Farrell**

RESOLUTION 5.12.26R

TITLE

A RESOLUTION OF THE COMMON COUNCIL APPROVING A TRANSFER OF BUDGETED FUNDS AND A CHANGE IN THE AUTHORIZED POSITIONS INCLUDED IN THE 2026 CITY BUDGET, WHICH WILL AFFECT A SALARY RATE OR SALARY TOTAL

GENERAL PURPOSE OF LEGISLATION

The purpose of the legislation is to effectuate a change in the staffing structure of the Departments of Recreation, and Youth and Workforce Services.

NECESSITY FOR LEGISLATION AND ANY CHANGE TO EXISTING LAW

Pursuant to section 604 (D)(b) of the City Charter “any transfer of budgeted funds that affects any salary rate or salary total” requires the approval of the Common Council.

FISCAL IMPACT

This action will utilize \$85,000 of contingency appropriations included in the 2026 adopted budget.

Council Members Flynn, Farrell, Hoey, and Zamer introduced the following:

RESOLUTION 6.12.26R

A RESOLUTION HONORING THE LIFE AND LEGACY OF MOLLY PHINNEY LARSON, MOLLY QUINN DUFFY, AND JAMES WILLIAM LARSON AND RENAMING A PORTION OF Sycamore Street in Their Honor

WHEREAS, the Larsons have long been a pillar of the City of Albany, known for their deep-rooted commitment to public service, caregiving, and community spirit across all generations of family members; and

WHEREAS, Molly Phinney “OG” Larson was born and raised in Albany, becoming a staple in the community who devoted her life to caring for others with compassion, patience, and warmth as a nurse, family member, and friend to all; and

WHEREAS, after serving in local hospitals and taking time to raise her family, she became a school nurse in the Albany City School District, where she was beloved by students and colleagues alike for her care, comfort, and encouragement; and

WHEREAS, Molly Larson also quickly became a respected member and advocate within the Albany Public School Teachers Association, advancing the standing of school nurses across the Capital Region through her advocacy; and

WHEREAS, in retirement, Molly Larson—often lovingly called “Non”—spent her time, embracing former students, tending to her garden, and volunteering at the Focus Churches Food Pantry, alongside her partner of 52 years, her children, and her grandchildren; and

WHEREAS, her spirit of warmth, humor, and generosity was also embodied by her daughter, Molly Quinn Duffy, who shared the same kindness and radiance that defined her family’s character; and

WHEREAS, Molly Quinn Duffy brightened every room she entered, few people had met her and remained a stranger; she drew many in with her good nature and devoted friendship; and

WHEREAS, she had an incredible ability to bring people together through her baking skills—she cooked thousands of Christmas cookies annually and was known for her signature St. Patrick’s Day soda bread; and

WHEREAS, she loved being a mother to her son Brian, with whom she created countless memories: cheering him on at Little League games, planning surprises, and supporting school and community activities, even as she courageously battled metastatic melanoma; and

WHEREAS, the family’s legacy of service was also exemplified by James “Jimmy” William Larson, an excellent father to Molly Quin Duffy and phenomenal husband to Molly Phinney Larson;

WHEREAS, James served our city fearlessly for more than three decades, beginning with his appointment to the Albany Fire Department in November 1968 and his role as a charter member of the International Association of Fire Fighters Local 2007; and

WHEREAS, some of his happiest and proudest years were spent riding the Rescue Squad as a firefighter, Lieutenant, and Captain before rising to Deputy Chief in 1985 and Chief of the Department in 1987, demonstrating leadership, strength, and unwavering commitment to public safety; and

WHEREAS, after retirement, Larson found tremendous joy in devoting himself to caring for his wife Molly and family—especially his grandchildren, Jack, Sean, Matty, Brian, and Keira—and further exploring his many hobbies; and

WHEREAS, together, Molly Phinney “OG” Larson, Molly Quinn Duffy, and James “Jimmy” William Larson represent a family whose compassion, service, humor, and dedication to one another and to Albany strengthened the fabric of our community; and

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Albany hereby honors the lives and legacies of Molly Phinney “OG” Larson, Molly Quinn Duffy, and James “Jimmy” William Larson by renaming a portion of Sycamore Street as “Larson Way”; and

BE IT FURTHER RESOLVED, that the Common Council directs that two signs shall be produced reading “Larson Way”, to be placed in consultation with the Division of Traffic Engineering.

To: **Shaniqua Jackson, City Clerk**

From: **Alyssa Kamara, Junior Policy Analyst**

Re: **Common Council Legislation**
Supporting Memorandum

Date: **November 21, 2025**

Sponsor: **Council Member Jack Flynn, 11th Ward**
Majority Leader Ginnie Farrell, 13th Ward
Council Member Thomas Hoey, 15th Ward
Council Member Deborah Zamer, 14th Ward

RESOLUTION 6.12.26R

TITLE

A RESOLUTION HONORING THE LIFE AND LEGACY OF MOLLY PHINNEY LARSON, MOLLY QUINN DUFFY, AND JAMES WILLIAM LARSON AND RENAMING A PORTION OF SYCAMORE STREET IN THEIR HONOR

GENERAL PURPOSE OF LEGISLATION

This resolution officially recognizes the contributions to the City of Albany made the Lawson Family and directs the creation of honorary street signs at the proposed location.

NECESSITY FOR LEGISLATION AND ANY CHANGE TO EXISTING LAW

Per Code § 323-63.2 (B), the Council shall effectuate honorary street renamings “through the adoption of a resolution of the Common Council.”

FISCAL IMPACT

None.

MAP OF PROPOSED HONORARY STREET SIGNS

TBD



City Clerk
City of Albany, New York
City Hall
24 Eagle Street Albany, NY 12207
www.cityclerk@albanyny.gov

Date Received

Proposed Honorary Street Name Application Form

Instructions: This application must be completed in full and submitted for review. Please complete one (1) form for each proposed street name. Please complete the application in its entirety and print. Requests must be accompanied by the \$50.00 application fee

Applicant Information

Applicant's Name Jack Flynn

Street Address 7 Harbor City/State Albany, New York Zip 12207

Telephone (518) 438-7920 Fax () Email jackflynn87@waredsmail.com

Honorary Street Information

Please note, proposed honorary names will be placed under existing street names for persons or groups being honored.

Requested Honorary Name Larsen Way

Suggested Location Sycanore and Hackett

Existing Street Name Sycanore

Cross Street Information: From Sycanore to -

Number of Intersections 1

Map of location for the proposed honorary street name attached () Yes () No

Honoree Information

Biography or reason for honoring the individual or group attached () Yes () No

Individual or group to be honored relevance to the proposed location (please Explain): _____

Please Review Attachment

Applicant's Signature Please Review Attachment Date _____

COMMON COUNCIL OF THE CITY OF ALBANY

ACTIVE LEGISLATION

PREVIOUSLY INTRODUCED LEGISLATION NOW UNDER CONSIDERATION

JANUARY 22, 2026

No Active Legislation is being considered at this time.

Council Member Farrell introduced the following:

RESOLUTION 7.12.26R (MC)

A RESOLUTION OF THE COMMON COUNCIL APPROVING A TRANSFER OF BUDGETED FUNDS AND A CHANGE IN THE AUTHORIZED POSITIONS INCLUDED IN THE 2026 CITY BUDGET, WHICH WILL AFFECT A SALARY RATE OR SALARY TOTAL

WHEREAS, section 604 (D)(b) of the Charter of the City of Albany dictates that any transfer of budgeted funds that affects a salary rate or salary total, occurring after the adoption of the annual budget, requires the approval of the Common Council; and

WHEREAS, the Office of Audit and Control is requesting a change in its authorized positions included in the 2026 City Budget; and

WHEREAS, the Office of Audit and Control commits to leaving an Auditor and Communications Coordinator positions included in the 2026 City Budget vacant; and

WHEREAS, in furtherance of this request, the Office of Audit and Control has requested that the amendments reflected in the subsequent chart to the authorized positions of the 2026 City Budget be made; and

Action	Title	Budget Line	Grade	Range
Create	Chief of Staff	11310000.Positions	W.12	104,810 – 148,140

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Albany consents to the transfer of budgeted funds affecting a salary rate or salary total in order to effectuate this change in the Office of Audit and Control staffing for 2026.

To: **Shaniqua Jackson, City Clerk**

From: **Martha Moscowitz, Assistant Corporation Counsel**

Re: **Common Council Legislation**
Supporting Memorandum

Date: **January 12, 2026**

Sponsor: **Council Member Farrell**

RESOLUTION 7.12.26R (MC)

TITLE

A RESOLUTION OF THE COMMON COUNCIL APPROVING A TRANSFER OF BUDGETED FUNDS AND A CHANGE IN THE AUTHORIZED POSITIONS INCLUDED IN THE 2026 CITY BUDGET, WHICH WILL AFFECT A SALARY RATE OR SALARY TOTAL

GENERAL PURPOSE OF LEGISLATION

The purpose of the legislation is to effectuate a change in the staffing of the Office of Audit and Control.

NECESSITY FOR LEGISLATION AND ANY CHANGE TO EXISTING LAW

Pursuant to section 604 (D)(b) of the City Charter “any transfer of budgeted funds that affects any salary rate or salary total” requires the approval of the Common Council.

FISCAL IMPACT

None. Sufficient appropriations were included in the 2026 adopted budget in conjunction with other actions.



CITY OF ALBANY
OFFICE OF THE MAYOR
24 EAGLE STREET
ALBANY, NEW YORK 12207
WWW.ALBANYNY.GOV

DR. DORCEY L. APPLYS
MAYOR

January 7, 2026

City of Albany City Clerk
Shaniqua Jackson
24 Eagle St.
Albany, NY 12207

Dear City Clerk Jackson:

As per City of Albany Code, Article III, Section 301(c)(1), I hereby appoint Miriam Dixon as Commissioner of the Department of Administrative Services effective January 1, 2026. Attached is a copy of Miriam's resume for your review.

My office is available to meet with the Council during the confirmation process. Thank you for your attention to this matter.

Sincerely,

Dr. Dorcey L. Applyrs
Mayor, City of Albany

cc.: Hon. Kelly Kimbrough, President, Common Council
Hon. Ginnie Farrell, President Pro Tempore, Common Council
Hon. Alfredo Balarin, Majority Leader, Common Council
Robert Magee, Esq., Corporation Counsel
Nesta Littlejohn, Chief of Staff to Mayor Dr. Dorcey L. Applyrs

MIRIAM DIXON

Commissioner of Administrative Services | Transformational Public Sector Leader | Equity-Driven Strategist
(316) 217-3524 • dixon_miriam@yahoo.com • <http://linkedin.com/in/miriamdixon-strategic-leader> • Albany, NY

EXECUTIVE SUMMARY

Municipal and state government executive with more than 15 years of leadership experience spanning administrative services, fiscal management, human resources, technology modernization, procurement, civil service, EEO, sustainability, and organization-wide operations. Former Chief Administrative Officer for a \$150B dollar statewide public institution and former Director of Human Resources and Payroll Director for the City of Albany. Proven success unifying HR, Budget, IT, MWBE, Records, Payroll, EEO, and Facilities into integrated, accountable systems that support transparent, equitable, and efficient government.

Recognized for designing and implementing systems, multi-year budget strategies, internal controls, technology modernization, revenue and expenditure monitoring, and enterprise-wide process improvements. Skilled in developing long-range operational plans, modernizing administrative systems, ensuring regulatory compliance, and advising executive and legislative bodies on fiscal and operational strategy.

CORE COMPETENCIES

Strategic Planning & Governance	Budget, Finance & Resource Optimization	Technology Modernization & Data Integration (Workday, digital transformation)
Human Resources, Labor Relations & Workforce Analytics	Procurement, MWBE & Policy Compliance	Equity, Inclusion, and Organizational Culture
Performance Management & Operational Efficiency	Board & Executive Partnership	Executive Communications & Stakeholder Engagement

PROFESSIONAL EXPERIENCE

New York State Teachers' Retirement System	Albany, NY
Chief Administrative Officer (Managing Director - Administration)	10/2020 - 06/2025
Directed enterprise-wide administrative operations for one of the nation's largest public pension funds, serving 450,000 members and managing a \$150B portfolio. Oversaw Human Resources, EEO, Budget & Analytics, Strategic Planning, Project Management, Engagement & Events, Training & Development, Facilities, Business Continuity, and Safety & Security.	
<ul style="list-style-type: none">Directed a \$100M+ administrative budget and produced multi-year forecasts, expenditure controls, and variance analyses aligned with executive and board priorities.Spearheaded Workday ERP implementation, modernizing HR, payroll, organizational management, reporting, and enterprise workflows.Established the institution's first strategic planning division and developed a multi-year operational plan linking staffing, resources, technology, and service outcomes.Served on the Ethics Committee and co-authored NYSTRS' first Artificial Intelligence Policy, setting governance standards for emerging technologies.Directed facilities operations, capital planning, engineering coordination, and sustainability initiatives across two owned buildings.Led enterprise HR strategy, overseeing recruitment, civil service, employee relations, compensation & classification, performance management, and workforce development for 450+ employees.Oversaw records digitization project, transitioning paper archives into compliant electronic systems improving transparency and FOIL-equivalent responsiveness.Built and scaled the organization's first DEI function, embedding equity in hiring, leadership development, and employee policy—resulting in a 25% increase in engagement.Partnered with the CTO on enterprise-wide IT modernization, including hardware and software upgrades and the implementation of collaborative technologies (e.g., Microsoft HUBS, Teams Rooms & Sharepoint).Served as Business Continuity Officer, leading emergency preparedness, operational risk mitigation, and regulatory filings.Presented complex fiscal, operational, and policy analyses to executive leadership, board committees, and statewide oversight bodies.Co-chaired NYSTRS' annual MWBE conference, coordinating with Legal, Finance, Procurement, and NYSLRS to meet state mandates and elevate vendor diversity.Led labor negotiations for an 85% unionized workforce, securing the largest and most equitable contract settlement in recent years.	

PROFESSIONAL EXPERIENCE

Deputy Chief Administrative Officer

04/2019 - 10/2020

Supported operational, fiscal, and administrative oversight during a period of modernization and organizational redesign.

- Led development and monitoring of the \$100M+ operations budget, including multi-year cost projections and expenditure oversight.
- Modernized administrative policies across HR, records, and facilities, improving consistency, compliance, and operational efficiency.
- Coordinated capital planning and long-term facilities strategy, including engineering engagement and infrastructure readiness.
- Delivered workforce analytics, internal controls metrics, and compliance reporting for executive leadership and the board.
- Designed and implemented leadership development and succession systems expanding the internal leadership pipeline.
- Prepared audit documentation and corrective action planning, ensuring alignment with statewide regulatory and administrative standards.
- Partnered with legal, IT, and finance to strengthen administrative workflows, data accuracy, records governance, and organizational policy.
- Worked closely with general counsel to ensure compliance with labor laws and collective bargaining agreements in a unionized environment.

City of Saratoga Springs

Saratoga Springs, NY

Director Human Resources

07/2017 - 03/2019

- Advised the Mayor and City Council on workforce modernization, HR policy, and Taylor Law compliance.
- Managed end-to-end HR operations for all city departments—recruitment, classification, training, performance management, and labor relations —serving as the city's lead HR officer.
- Negotiated and administered four collective-bargaining agreements; resolved grievances and disciplinary matters for union and non-union staff.
- Served as the City's ADA and Reasonable Accommodation Coordinator, partnering with department heads to manage accessibility requests, workplace adjustments, and emergency response procedures in compliance with state and federal mandates.
- Introduced citywide DEI training, performance-management reform, and analytics dashboards to drive accountability.

City of Albany

Albany, NY

Director of Human Resources

01/2014 - 07/2017

Served as principal HR and labor relations advisor to the Mayor, Common Council, and department heads for the City's workforce across multiple unions and civil service groups.

- Directed HR functions for municipal employees, including staffing, policy administration, classification, training, and employee engagement initiatives.
- Negotiated and managed seven collective bargaining agreements covering uniformed and civilian employees.
- Developed recruitment and succession plans to support workforce continuity and long-term leadership development.
- Led migration from Oracle HRIS to cloud-based platform; implemented cloud based time-keeping system.

ADDITIONAL EXPERIENCE

Layne Christensen Company

Corporate HR & Payroll Supervisor

2012 - 2013

City of Albany, NY

City Payroll Manager

2010 - 2012

Richardson Brands/Bogdon Candy Co

Controller (HR & Operations)

2007 - 2010

EDUCATION & CREDENTIALS

Fitchburg State University

MBA, Human Resource Management

Missouri State University

BS, Psychology

Harvard Business School Executive Education

Program Certificate, Women's Leadership Forum