

## City of Albany Reapportionment Commission

Virtual Meeting

Tuesday, March 26, 2024

5:30 PM

Members Present			
Shawn Morris, Chair	Scott Allardice	Dylan Carey	Dale Getto
Carol June-Washington	Emily Loughlin, Secretary	Judith Mazza	Dr. Brenda Robinson (joined at 6:10 PM)
Staff Present			
Danielle Gillespie, City Clerk	John-Raphael Pichardo, Esq., Counsel to the Common Council		

- Shawn Morris called the meeting to order at 5:31 PM.
- Software Selection
  - Discussion on finalizing the selection of Caliper's Maptitude software.
  - Cost for 1 license is \$9,000 and the web hosting costs \$5,000.
  - Training from Caliper for up to 15 people available.
  - Carol June-Washington posed questions regarding a budget for the Commission's software selection, the data available through Maptitude, and when the program would be ready to use upon selection.
  - Danielle Gillespie noted that assistance may be available from the GIS specialist from the City Water Department who can be included in any trainings.
  - Danielle Gillespie will confirm with the vendor how the license can be accessed and if the license can be on a laptop.
  - Dylan Carey requested clarification on the difference between Caliper's enterprise and remote desktop products.
  - Discussion of data and document management.
- Commission Committees
  - Discussion of creating committees within the Commission to handle specific issues such as public outreach.
  - Discussion of data requirements for the reapportionment analysis.
    - Commission members will email Danielle Gillespie with their data layer preferences.
- Shawn Morris proposed the next meeting on Wednesday, June 22, 2022 contain a discussion of the required data and how the Commission will use it.
  - Commission members will send their thoughts on guiding principles to Shawn Morris to compile.

- Interviews for the two Commission vacancies will take place in-person on Thursday, June 16, 2022.
  - Shawn Morris, Dr. Brenda Robinson, Carol June-Washington, and Judith Mazza plan to attend.
  - Prospective appointees will be confirmed on June 23, 2022.
  - The Commission will determine whether to appoint a co-chair after the new members are appointed.
- Dylan Carey motioned, and Dr. Brenda Robinson seconded to adjourn the meeting at 6:26 PM.