



Fair Housing Discrimination

Housing Discrimination Complaint is brought to the City of Albany Fair Housing Office.



Intake — is completed to gather all the details of the discrimination complaint. Complainant will get a Summary Letter detailing services.



Research — Officer must decide if Complaint is in the Office's jurisdiction within 10 days.



Determination of Non Jurisdiction will be sent and housing issue will be referred to an appropriate agency.



Housing Discrimination Complaint is filed with the Fair Housing Office for the City of Albany, NY.



Investigation — talk to respondent, gather documents, issue subpoenas, collect testimonies. Investigation process to be completed within 90 days of receiving complaint.



Referral — to New York State Human Rights Commission



Corrective Action Taken — respondent is willing to take corrective action, issue gets resolved.



Withdrawal — complaint can be withdrawn at any time by the complainant.