



**City of Albany  
Common Council**

# **CALL FOR APPLICATIONS**

## **Public, Education and Government Access Oversight Board (PEGAOB)**

The Albany Common Council is seeking applications from qualified residents of the City of Albany for the following position:

**Title of Position:**

Member, Public, Education and Government Access Oversight Board (PEGAOB)

**Term of Appointment:**

Appointments are typically for a three-year term (except where to fill a vacancy).

The start date and duration of appointments may be effected by the type of vacancy being filled. Appointees replacing a member who did not complete their term shall serve for the remainder of that term.

**Qualifications of Members:**

Members appointed by the Common Council shall be residents of the City of Albany and possess knowledge and interest in promoting public access cable television in the City of Albany. In making such appointments, the Common Council shall endeavor to reflect the diversity of the City of Albany.

**Position Responsibilities/Duties:**

Members of the Board include four appointees of the Common Council, two appointees of the Mayor and one representative of each of the following: Albany School District; College of St. Rose<sup>1</sup>; Current or former member of the local broadcasting community who shall be appointed by the Mayor upon Consultation with the PEGAOB Chairperson; Albany Community Development Agency; and Albany Public Library.

In 2011, the City of Albany entered into a Franchise Agreement with Time Warner Cable to provide access channels designated for non-commercial public, educational and governmental use (otherwise known as "PEG" access) and funding for equipment for PEG access programming. In addition, the City has also entered into "Memorandums of Agreement" with various stakeholders for purposes of implementing PEG access. The PEGAOB was established by the Common Council to oversee

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<sup>1</sup> Due to the closure of Saint Rose, this position has remained vacant; the removal of this position on the board is dependent on an amendment to Chapter 42, Part 38 of the City Code.

implementation of PEG access, the cable television public access facility/studio in the City of Albany, and to promote public awareness of public access in the City.

Specifically, the Board:

- Assists in the development of public, education and government access television in the City including by promoting the use of the public studio to citizens and groups throughout the City;
- Oversees the cable television public access facility/studio and assists the Public Access Coordinator, whom shall be responsible for the day to day operation of the public access facility/studio;
- Reviews memorandums of agreement between the City and relevant entities to assure implementation of PEG access;
- Makes recommendations on the success of the programs in Phase I of PEG funding and based upon said findings makes recommendations for expenditures of Phase II funding.

Members of the Board serve without compensation. The Board is expected to meet no less than quarterly for the purpose of conducting any business necessary to its operation, and may meet at such additional times and places as deemed necessary by its members, or on the call of the Chairperson (during Phase I implementation of PEG access it is anticipated that the Board shall meet on an at least monthly basis). All meetings of the Board are considered public meetings under the “Open Meetings Law” and shall provide a reasonable opportunity for public comment in accordance with rules and guidelines adopted by the Board. The Board is also required to prepare an informational pamphlet on and regularly publicize its mission and purpose.

The PEGAOB shall report annually on or before February 1 to the Common Council regarding its activities and performance, including recommendations, if any, to the Mayor and the Common Council.

**Statutory Authority:**

Part 38 (Public, Education and Government Access Oversight Board (PEGAOB)) of Chapter 42 (Departments and Commissions) of the Code of the City of Albany.

**Application Requirement:**

Applicants may either submit their current resume and a letter of intent describing their qualifications by mail, fax, [email](#), or [online form](#) on the Common Council website:

Albany Common Council  
Attn: Shaniqua Jackson, City Clerk  
Room 202, City Hall, Albany, NY 12207  
Tel: 518-434-5087 / Fax: 518-434-5081 / e-mail: [commoncouncil@albanyny.gov/](mailto:commoncouncil@albanyny.gov/)  
<https://www.albanyny.gov/734/Call-For-Applications>

Applicants will be interviewed by a select committee of the Common Council prior to appointment.

**Deadline for Applications:**

Applications are accepted on a rolling basis. Applicants will be interviewed by a select committee of the Common Council prior to appointment. All applications received will be retained by the Common Council for one year. The Office of the Common Council may contact you for other positions if in our determination you are qualified for other vacancies.

**Policy Statement**

The Common Council is committed to assuring that its appointments to city boards, authorities, commissions or committees is representative of the diversity of Albany’s population. Consistent with the City of Albany Human Rights Law, it is the policy of the Common Council to prohibit discrimination because of race, sex, creed, color, religion, national origin, sexual orientation, gender, gender identity or expression, age, disability, marital or domestic partner status, or natural hairstyle in all aspects of its