



**City of Albany  
Common Council**

# **CALL FOR APPLICATIONS**

## **Sustainability Commission**

The Albany Common Council is seeking applications from qualified residents of the City of Albany for the following position:

**Title of Position:**

Member, Sustainability Commission

**Term of Appointment:**

After the appointment of initial members, appointments are typically for a three-year term (except where to fill a vacancy).

The start date and duration of appointments may be effected by the vacancy being filled. Appointees replacing a member who did not complete their term shall serve for the remainder of that term.

**Qualifications of Members:**

Appointed members of the Commission must reside in the City of Albany and possess a reputation for fairness, integrity and responsibility and have demonstrated an active interest in public affairs and the environment. The members appointed shall reflect community diversity, including, but not limited to, income level, race, religion, ethnicity, age, gender and sexual orientation.

**Position Responsibilities/Duties:**

The Sustainability Commission is composed of nineteen (19) voting members, five (5) of whom shall be appointed by the Mayor and seven (7) of whom shall be appointed by the Common Council. The remaining members of the Commission is composed of the following: the Commissioner of the Department of General Service, the Commissioner of Neighborhood and Community Services, the Commissioner of the Water Department, the City Engineer, the Director of Infrastructure Management, the Director of Sustainability, and the head of the Police Traffic Safety Unit, or their designees.

Established in 2013 by the Common Council, the Sustainability Commission is dedicated to advancing sustainability practices and uniting action on climate change within Albany.

Specifically, the Sustainability Commission shall have the following functions, powers, and duties:

1. Study and recommend methods to reduce greenhouse gas emissions, increase energy efficiency, and renewable energy production, conserve water, reduce waste, and employ environmentally responsible products;

2. Promote the use of methods, systems, and materials that do not deplete natural land, water, and energy resources or harm natural cycles;
3. Encourage the growth of green businesses and green jobs within the City, as well as the adoption of sustainable practices by existing businesses;
4. Work cooperatively with similar task forces in neighboring communities to ensure that efforts complement and reinforce one another;
5. Empower every resident of the City, regardless of social demographics or economic means, by informing City residents of practical and attainable ways to live sustainably;
6. Consider ways for large academic, governmental, or institutional communities to become more environmentally sensitive;
7. Encourage and stimulate City of Albany agencies and departments to take such action as will fulfill the purposes of the Commission;
8. Make recommendations as necessary and appropriate to the Mayor and the Common Council to effectuate the goals and purposes of the Commission;
9. Assist with the implementation and monitoring of the Climate Action and Adaptation Plans, as well as the Capital Region Sustainability Plan.

The Commission has the authority to create committees to focus on specific topics including, but not limited to, energy, equity, transportation, water, waste, and food systems. Membership on the committees is open to the general public at the discretion of the Commission.

The Commission shall meet no less than six times per year and file an annual report by June 30 of each year to the Common Council and the Mayor summarizing the work and activities of the Commission.

**Statutory Authority:**

Part 8 (Sustainability Commission) of Chapter 42 (Departments and Commissions) of the Code of the City of Albany.

**Application Requirement:**

Applicants are asked to submit their current resume, a letter of intent describing their qualifications, their home address, as well as their phone numbers. Please submit these files as a Word document or PDF. Applicants may either submit these materials by mail, fax, [email](#), or [online form](#) on the Common Council website:

Albany Common Council  
Attn: Shaniqua Jackson, City Clerk  
Room 202, City Hall, Albany, NY 12207  
Tel: 518-434-5087 / Fax: 518-434-5081 / e-mail: [commoncouncil@albanyny.gov](mailto:commoncouncil@albanyny.gov)/  
<https://www.albanyny.gov/734/Call-For-Applications>

Applicants will be interviewed by a select committee of the Common Council prior to appointment.

**Deadline for Applications:**

Applications are accepted on a rolling basis. Applicants will be interviewed by a select committee of the Common Council prior to appointment. All applications received will be retained by the Common Council for one year. The Office of the Common Council may contact you for other positions if in our determination you are qualified for other vacancies.

**Policy Statement**

The Common Council is committed to assuring that its appointments to city boards, authorities, commissions or committees is representative of the diversity of Albany's population. Consistent with the City of Albany Human Rights Law, it is the policy of the Common Council to prohibit discrimination because of race, sex, creed, color, religion, national origin, sexual orientation, gender, gender identity or expression, age, disability, marital or domestic partner status, or natural hairstyle in all aspects of its personnel policies, programs, practices and operations.