

CITY OF ALBANY

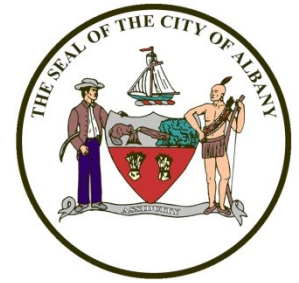
DEPARTMENT OF BUILDINGS & REGULATORY COMPLIANCE

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MEMO

TO: ALL PERMIT APPLICANTS

FROM: ROBERT MAGEE, DIRECTOR

RE: CHANGE IN INSURANCE POLICY

DATE: MAY 9, 2017

Please be advised that effective June 12, 2017, the Department of Buildings & Regulatory Compliance will no longer be maintaining applicant's required insurance information and that **all applicants will be required to provide copies of their insurance and worker's compensation information along with all permit applications that require such information.** This does not apply to licensed plumbers and electricians. The change in policy is being made due to a shortage of clerical resources.