



DEPARTMENT OF  
**BUILDINGS & REGULATORY COMPLIANCE**

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## PUBLIC MEMO

**To:** **ALL PERMIT APPLICANTS**  
**From:** **RICHARD LaJOY, DIRECTOR**  
**RE:** **CHANGE IN INSURANCE SUBMISSIONS**  
**Date:** **22 SEPTEMBER 2023**

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**Please be advised that as of June 12, 2017, the Department of Buildings & Regulatory Compliance no longer maintained applicants required insurance information and all applicants are required to provide copies of their insurance and worker's compensation information along with all permit applications that require such information.**

**Effective immediately, this also applies to Class A Licensed Electricians & Plumbers.**