ALBANY, NEW YORK
POLICE DEPARTMENT
165 HENRY JOHNSON BOULEVARD
ALBANY, NEW YORK 12210

Eric Hawkins
Chief of Police

1789

SNUG
GENERAL ORDER NO: 2.5.25

Issue Date: January 8, 2019	**Effective Date:** January 8, 2019
Revision Date: January 8, 2019	**CALEA:** n/a
Volume 2: Logistics	**Chapter 5:** Public Relations
Distribution: All Personnel	**NYSLEAP:** n/a
Issuing Authority: Chief Eric Hawkins	**Page:** 1 of 2

PURPOSE: The purpose of this policy is to establish procedures for coordination and communications between the Albany Police Department and SNUG.

POLICY: It is the policy of the Albany Police Department to notify SNUG of any shooting incident and communicate regarding trends in violence in the City of Albany.

DEFINITIONS: **Albany 518 SNUG** – Albany 518 SNUG is a project of the New York State Division of Criminal Justice Services, SNUG was launched in 2009. Trinity Alliance houses this violence prevention and intervention program. SNUG treats violence as a "disease" that is spread by infectors, and SNUG works to engage those at the physical and social epicenter of violence, by redirecting them into more productive lifestyles, preventing retaliation. The SNUG program in Albany began in October 2010, funded through a NY State DCJS grant. SNUG has also been known as Cure Violence.

I. INFORMATION SHARING

A. SNUG will be provided information which will facilitate their being able to contact the victim of a violent incident. This will include the victim's name, DOB, contact information, location and time of incident, and any known group affiliation. No internal or other non-public accessible information is released at any time, including confidential details concerning the investigation (nature of evidence, suspect or witness information, etc.). Information that would be accessible by the general public is still vetted and de-conflicted through internal Departmental members to ensure no information that would jeopardize an individual or investigation is intentionally or unknowingly released. SNUG does not transmit information on individuals or circumstances to the Albany Police Department.

B. Patrol notification to SNUG

1. Patrol Lieutenants will notify SNUG of any bullet to body shooting within two (2) hours of any such incident. Notification will take place via phone call to the Albany SNUG director or his designee. The Lieutenant will provide SNUG with enough information to facilitate their ability to contact the victim in a timely manner. At minimum, this will include the victim's

name, date of birth, location and time and incident, and any known group affiliation. If available within the two hours, address and phone number will also be provided.

   2. Patrol Lieutenants will also notify SNUG of an incident, including stabbings or other assaults, where there is a group connection or an indication, based on the circumstances of the incident or the victim's history, that there is a substantial risk of violent retaliation.
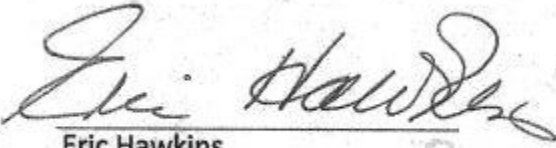
C. Prevention Services notification to SNUG

   1. The Prevention Services Unit Sergeant and/or Anti-Violence Coordinator will meet at least monthly with the Albany SNUG Director to share names of high risk individuals, not currently known to be under investigation, for SNUG to direct their efforts at these individuals to deter potential violence.

D. CRCAC notification to SNUG

   1. The CRCAC will provide maps of the SNUG Target area and the City and/or lists (as appropriate) identifying the location of the previous months shootings, differentiating between bullet to body shooting incidents and homicides. A yearly map, pinpointing all locations of these shootings, will also be provided.

E. SNUG notification to APD

   1. SNUG will provide an accurate and updated list of all active SNUG employees which may be viewed and employment verified by all members of the Department should a situation arise that requires such clarification.

Eric Hawkins
Chief of Police