

## **Section 2.2—STANDARD OF CONDUCT**

**EVERY OFFICER OR EMPLOYEE OF THE CITY OF ALBANY SHALL BE SUBJECT TO AND ABIDE BY THE FOLLOWING STANDARDS OF CONDUCT:**

**Gifts.** Every officer or employee of the City of Albany shall not, directly or indirectly, solicit any gift, or accept or receive any gift having a value of seventy-five dollars or more, whether in the form of money, services, loan, travel, entertainment, hospitality, thing or promise, or any other form, under circumstances in which it could reasonably be inferred the gift was intended to influence them, could reasonably influence them, or could reasonably be expected to influence them, in the performance of their official duties, or was intended as a reward for any official action on their part.

**Confidential Information.** They shall not disclose confidential information acquired by them in the course of their official duties or use such information to further their personal interest.

**Representation before one's own department.** They shall not receive, or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any municipal department of which they are an officer, member, or employee, or of any municipal department over which they have jurisdiction, or to which they have the power to appoint any member, officer, or employee.

**Representation before any department for a contingent fee.** They shall not receive, or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any department of this municipality, whereby their compensation is to be dependent or contingent upon any action by such department with respect to such matter, provided that this paragraph shall not prohibit the fixing at any time of fees based upon the reasonable value of the services rendered.

**Disclosure of interest in legislation.** To the extent that they know a member of the Common Council, any officer, or employee of the City of Albany, whether paid or unpaid, who participates in the discussion or gives official opinion to the Common Council on any legislation shall publicly disclose, on the official record, the nature and extent of any direct or indirect financial or private interest they have in such legislation.

**Investment in conflict with official duties.** They shall not invest or hold any investment directly or indirectly in any financial, business, commercial or other private transaction, which creates a conflict with their official duties.

**Private employment.** They shall not engage in, solicit, negotiate for, and promise to accept employment, or render services for private interests when such employment or service creates a conflict with or impairs the proper discharge of their official duties.

**Future employment.** They shall not, after the termination of service or employment with such municipality, appear before any board or department of the City of Albany in relation to any case, proceeding, or application in which they personally participated during the period of their service or employment, or which was under their active consideration.